

**SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONER'S MEETING MINUTES
December 20, 2023**

STATEMENT OF PROPER NOTICE READ BY COMMISSIONER AUGER: Adequate notice of the regular meeting of the Somerset County Joint Insurance Fund held on Wednesday, December 20, 2023, at 9:20 a.m. at the Somerville E.P.O. Elks Lodge #1068 located in Bridgewater, NJ has been provided through posting of said notice to the Courier News, and the Hunterdon County Democrat in accordance with Section 13 of the Open Public Meetings Act.

FLAG SALUTE

ROLL CALL OF COMMISSIONERS

SHANEL Y. ROBINSON	County of Somerset	Absent
GEOFFREY D. SORIANO	Somerset County Park Commission	Present
JOHN TROJAN	Raritan Valley Community College	Present
RAELENE SIPPLE	Somerset County Vocational & Technical Schools	Absent
GREGORY J. BONIN	Township of Branchburg	Present
BRIAN K. AUGER	Somerset County Library Commission	Present
KELLY G. CUPIT	Township of Green Brook	Absent
KAREN GILBERT	Township of Raritan	Absent
MICHAEL PAPPAS	Township of Bridgewater	Absent
WILLIAM CLOSE	Township of Clinton	Present
DIANE MC DANIEL	Township of Delaware	Present
GLENN CULLEN	Borough of South Plainfield	Absent

ALTERNATE COMMISSIONERS

YVONNE CHILDRESS	County of Somerset	Present
JANINE ERICKSON	Somerset County Park Commission	Present
CHERYL WALLACE	Raritan Valley Community College	Absent
NADINE WILKINS	Somerset County Vocational & Technical Schools	Absent
DENISE PISKOWSKI	Township of Branchburg	Absent
BRIAN MORGAN	Somerset County Library Commission	Present
RAYMOND S. MURRAY	Township of Green Brook	Present
CAROL BARBATI	Township of Raritan	Absent
THOMAS GENOVA	Township of Bridgewater	Present
THOMAS DeROSA	Township of Clinton	Absent
JAMES WALTMAN	Township of Delaware	Absent
AMY L. ANTONIDES	Borough of South Plainfield	Absent

EXECUTIVE DIR/ADMIN:

NEW JERSEY RISK MANAGERS & CONSULTANTS

◆ Barbara Murphy ◆ Maryjane Hydro ◆ Cindy Villagran
◆ Javier Esparra ◆ Kenneth Spiller ◆ Lucy Martins

FUND ATTY/CLAIMS MANAGEMENT/LITIGATION:

DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C.

◆ Stephen O. Davis, Esq.

FUND ATTY/REGULATORY COMPLIANCE/LEGISLATION:

SAUL EWING

- ◆ M. Paige Berry, Esq.

ADDITIONAL RISK MANAGERS: ACRISURE, David Balken

- ◆ Township of Clinton

ACRISURE, Louis Beckerman

- ◆ Township of Green Brook

ACRISURE, Amy Pieroni

- ◆ Township of Bridgewater & Borough of South Plainfield

LAFONTAINE & BUDD, James T. Rick, Jr.

- ◆ Township of Branchburg

RICHLAND KNOWLES AGENCY, Diane Bellinger

- ◆ Township of Delaware

INTRODUCTION OF GUESTS: Present at the meeting were various Fund service provider representatives from Guardian Public Entity Claims Services, First Managed Care Option, Inc., The Richland Knowles Agency, LaFontain & Budd, and Acrisure, LLC. Ms. Murphy thanked them for their continued support of the Somerset County Joint Insurance Fund.

PUBLIC COMMENT: None.

MOTION TO APPROVE MINUTES FROM THE NOVEMBER 22, 2023 MEETING:

MOTION:	Commissioner Trojan
SECOND:	Commissioner Murray
VOTE:	Unanimous

SERVICE PROVIDER REPORTS:

Executive Director/Administrator: In addition to the Report submitted, Ms. Barbara Murphy advised that arrangements are being made to start the 2023 Year End Audit for presentation to the Board by June 30, 2024.

Fund Attorney - Claims Management / Litigation: No additions to the Report submitted.

Fund Attorney – Regulatory Compliance / Legislation: Fund Attorney Paige Berry, Esq. advised that there were not updates for the month of December; therefore, a report was not submitted.

Third Party Administrator: No additions to the report submitted.

Custodian of Funds: No additions to the report submitted.

COMMITTEE REPORTS:

Safety Committee: Ms. Barbara Murphy advised that the Safety Committee Minutes for the December 5, 2023 Meeting were included in the Package. The next SCJIF Safety Committee Meeting will be held on Tuesday, January 9, 2024, at 9:00 AM at the TradeWins Restaurant of the Somerset County Vocational & Technical Schools.

#23-048 RESOLUTION APPROVING SERVICE PROVIDER AND COMMITTEE REPORTS:

MOTION: Commissioner Trojan
SECOND: Commissioner Murray
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	GEOFFREY D. SORIANO	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND MURRAY	X			
TOR	KAREN GILBERT			X	
TOBW	THOMAS GENOVA	X			
TOC	WILLIAM CLOSE	X			
TOD	DIANE Mc DANIEL	X			
BSP	GLENN CULLEN			X	

OLD BUSINESS

#23-049 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES & CLAIMS REIMBURSEMENTS:

MOTION: Commissioner Trojan
SECOND: Commissioner Murray
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	GEOFFREY D. SORIANO	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND MURRAY	X			
TOR	KAREN GILBERT			X	
TOBW	THOMAS GENOVA	X			
TOC	WILLIAM CLOSE	X			
TOD	DIANE Mc DANIEL	X			
BSP	GLENN CULLEN			X	

MOTION TO OPEN THE MEETING FOR PUBLIC COMMENT ON THE BUDGET AT 9:34 AM:

MOTION: Commissioner Trojan
SECOND: Commissioner Murray
VOTE: Unanimous

PUBLIC COMMENT: None

MOTION FOR RETURN TO OPEN SESSION AT 9:35 A.M.

MOTION: Commissioner Trojan
SECOND: Commissioner Murray
VOTE: Unanimous

#23-050 RESOLUTION ADOPTING THE BUDGET FOR YEAR 2024 FUND YEAR:

MOTION: Commissioner Trojan
SECOND: Commissioner Murray
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	GEOFFREY D. SORIANO	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND MURRAY	X			
TOR	KAREN GILBERT			X	
TOBW	THOMAS GENOVA	X			
TOC	WILLIAM CLOSE	X			
TOD	DIANE Mc DANIEL	X			
BSP	GLENN CULLEN			X	

NEW BUSINESS

#23-051 RESOLUTION TO ENTER CLOSED SESSION AT 9:36 A.M. TO DISCUSS:

Workers' Compensation Claim:

- 4.20009

General Liability Claims:

- 4.16643
- 4.16808

MOTION: Commissioner Trojan
SECOND: Commissioner Murray
VOTE: Unanimous

MOTION TO RETURN TO OPEN SESSION AT 9:40 A.M.:

MOTION: Commissioner Murray
SECOND: Commissioner Trojan
VOTE: Unanimous

#23-052 AUTHORIZING PAYMENT OF CLAIMS:

MOTION: Commissioner Trojan
SECOND: Commissioner Murray
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	GEOFFREY D. SORIANO	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND MURRAY	X			
TOR	KAREN GILBERT			X	
TOBW	THOMAS GENOVA				X
TOC	WILLIAM CLOSE	X			
TOD	DIANE Mc DANIEL	X			
BSP	GLENN CULLEN			X	

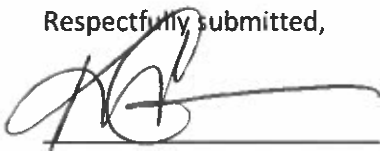
MOTION TO APPROVE MINUTES FROM THE NOVEMBER 22, 2023, CLOSED SESSION:

MOTION: Commissioner Trojan
SECOND: Commissioner Murray
VOTE: Unanimous

MOTION TO ADJOURN AT 9:45 A.M.:

MOTION: Commissioner Trojan
SECOND: Commissioner Murray
VOTE: Unanimous

Respectfully submitted,


Karen Gilbert, Secretary