

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONER'S MEETING MINUTES
December 21, 2022

STATEMENT OF PROPER NOTICE READ BY COMMISSIONER BONIN: Adequate notice of the regular meeting of the SCJIF held on Wednesday, December 21, 2022, at 9:32 a.m. at the Somerville E.P.O. Elks Lodge #1068 located in Bridgewater, NJ and has been provided through posting of said notice to the Courier News, and the Hunterdon County Democrat in accordance with Section 13 of the Open Public Meetings Act.

ROLL CALL OF COMMISSIONERS

SHANEL Y ROBINSON	County of Somerset	Absent
GEOFFREY D. SORIANO	Somerset County Park Commission	Present
JOHN TROJAN	Raritan Valley Community College	Present
RAELENE SIPPLE	Somerset County Vocational & Technical Schools	Present
GREGORY J. BONIN	Township of Branchburg	Present
BRIAN K. AUGER	Somerset County Library Commission	Present
KELLY G. CUPIT	Township of Green Brook	Present
KAREN GILBERT	Township of Raritan	Present
MICHAEL PAPPAS	Township of Bridgewater	Absent
WILLIAM CLOSE	Township of Clinton	Absent
DIANE MC DANIEL	Township of Delaware	Absent
GLENN CULLEN	Borough of South Plainfield	Present

ALTERNATE COMMISSIONERS

YVONNE CHILDRESS	County of Somerset	Present
DONNA UMGELTER	Somerset County Park Commission	Absent
CHERYL WALLACE	Raritan Valley Community College	Absent
WILLIAM G. HYNICK, JR.	Somerset County Vocational & Technical Schools	Absent
MARGUERITE SCHMITT	Township of Branchburg	Absent
BRIAN MORGAN	Somerset County Library Commission	Present
RAYMOND S. MURRAY	Township of Green Brook	Present
CAROL BARBATI	Township of Raritan	Absent
THOMAS GENOVA	Township of Bridgewater	Present
CARLA CONNER	Township of Clinton	Absent
JAMES WALTMAN	Township of Delaware	Absent
AMY ANTONIDES	Borough of South Plainfield	Absent

ADDITIONAL PARTICIPANTS/GUESTS

EXECUTIVE DIR/ADMIN:

NEW JERSEY RISK MANAGERS & CONSULTANTS

- ◆ Barbara Murphy ◆ Raymond L. Hughes II ◆ Maryjane Hydro ◆ Javier Esparra
◆ H. James Griffith ◆ Kenneth Spiller ◆ Cindy Villagran ◆ Lucy Martins

FUND ATTY/CLAIMS MANAGEMENT/LITIGATION:

DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C.
◆ Stephen O. Davis, Esq.

FUND ATTY/REGULATORY COMPLIANCE/LEGISLATION:

SAUL EWING
◆ M. Paige Berry, Esq.

ADDITIONAL RISK MANAGERS:

ACRISURE, David Balken
◆ Township of Clinton

ACRISURE, Louis Beckerman
◆ Township of Green Brook

ACRISURE, Amy Pieroni
◆ Township of Bridgewater & Borough of South Plainfield

LAFONTAINE & BUDD, James T. Rick, Jr.
◆ Township of Branchburg

RICHLAND KNOWLES AGENCY, Diane Bellinger
◆ Township of Delaware

CLAIMS ADMINISTRATOR:

GUARDIAN PUBLIC ENTITY CLAIMS SERVICES
◆ Jacquelyn Fresco

INTRODUCTION OF GUESTS: Present at the meeting were various Fund service provider representatives from Guardian Public Entity Claims Services, First Managed Care Option, Inc, The Richland Knowles Agency, and Acrisure, LLC. Ms. Maryjane Hydro thanked them for their continued support of the Somerset County Joint Insurance Fund.

PUBLIC COMMENT: None.

MOTION TO APPROVE MINUTES FROM THE NOVEMBER 23rd, 2022, MEETING:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

SERVICE PROVIDER REPORTS

Executive Director/Administrator: In addition to the Report submitted, Ms. Maryjane Hydro welcomed questions. Additionally, Mr. Raymond L. Hughes II thanked and congratulated the Fund Members for their efforts and commitment to the Somerset County Joint Insurance Fund which has made it possible to offer the Return of Surplus. To that end, dividend checks were distributed to the Fund Members. Since 2000 the Somerset County

Joint Insurance Fund has been able to return surplus to the Members due to the decisions of the Board along with Fund Member's commitment to safety and bringing that safety culture back to their individual entities.

Fund Attorney - Claims Management / Litigation: No additions to the report submitted.

Fund Attorney – Regulatory Compliance / Legislation: In addition to the Report submitted, Fund Attorney Berry highlighted legislation, that if passed, will required public entities to undertake a thorough review of their cybersecurity systems and make recommendations for security improvements.

Third Party Administrator: No additions to the report submitted, however, Mr. Javier Esparra welcomed questions from participants.

Custodian of Funds: No additions to the report submitted.

COMMITTEE REPORTS

Safety Committee: In addition to the Report submitted and on behalf of Committee Chair Sipple, Ms. Maryjane Hydro of NJRM advised that the Safety Committee met on December 6th, 2022 and the Minutes were included in the Meeting Package.

Also included in the Package was the JIFNEWS, Volume 14, Issue 1, 2023 which featured information on Emergency Care Guide for Adults, 3 Steps to Fight the Flu, and Fast Food for Health Way. New Jersey Risk Managers also distributed information on Winter Storm Precautions to assist our Fund Members with preparations for emergencies during the winter months. All in attendance were reminded that New Jersey Risk Managers is available 24/7 to assist entities during emergencies.

The next scheduled SCJIF Safety Committee Meeting will be held on Tuesday, January 10th, 2023, at 9:00 a.m. at the Somerset County Vocational & Technical Schools TradeWins.

#22-044 RESOLUTION APPROVING SERVICE PROVIDER AND COMMITTEE REPORTS:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	GEOFFREY SORIANO	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE	X			
TOB	GREGORY J. BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY CUPIT	X			
TOR	KAREN GILBERT	X			
TOBW	THOMAS GENOVA	X			

TOC	WILLIAM CLOSE			X	
TOD	DIANE Mc DANIEL			X	
BSP	GLENN CULLEN	X			

OLD BUSINESS

#22-045 RESOLUTION RATIFYING PAYMENT OF EXPENSES & CLAIMS REIMBURSEMENTS PAID IN DECEMBER 2022:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	GEOFFREY SORIANO	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE	X			
TOB	GREGORY J. BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY CUPIT	X			
TOR	KAREN GILBERT	X			
TOBW	THOMAS GENOVA	X			
TOC	WILLIAM CLOSE			X	
TOD	DIANE Mc DANIEL			X	
BSP	GLENN CULLEN	X			

MOTION TO OPEN THE MEETING FOR PUBLIC COMMENT ON THE BUDGET AT 9:42 A.M.:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

PUBLIC COMMENT: None

MOTION TO RETURN TO OPEN SESSION AT 9:42 A.M.:

MOTION: Commissioner Trojan
SECOND: Commissioner Sipple
VOTE: Unanimous

#22-046 RESOLUTION ADOPTING THE BUDGET FOR 2023 FUND YEAR:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	GEOFFREY SORIANO	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE	X			
TOB	GREGORY J. BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY CUPIT	X			
TOR	KAREN GILBERT	X			
TOBW	THOMAS GENOVA	X			
TOC	WILLIAM CLOSE			X	
TOD	DIANE Mc DANIEL			X	
BSP	GLENN CULLEN	X			

Ms. Maryjane Hydro thanked Commissioner Bonin for his service and contributions as Chairman for Fund Year 2022.

NEW BUSINESS

#22-047 RESOLUTION TO ENTER CLOSED SESSION AT 9:45 A.M. TO DISCUSS:

Workers' Compensation Claims:

- 4.15871
- 4.18819
- 4.19292

General Liability Claims:

- 4.19403

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

MOTION TO RETURN TO OPEN SESSION AT 9:50 A.M.:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

#22-048 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	GEOFFREY D. SORIANO	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE	X			
TOB	GREGORY J. BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY CUPIT	X			
TOR	KAREN GILBERT	X			
TOBW	THOMAS GENOVA	X			
TOC	WILLIAM CLOSE			X	
TOD	DIANE Mc DANIEL			X	
BSP	GLENN CULLEN	X			

MOTION TO APPROVE MINUTES FROM THE SEPTEMBER 28TH, 2022 CLOSED SESSION:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

Prior to the conclusion of the meeting, Commissioner Chairman Bonin presented Mr. Raymond L. Hughes II with a plaque on behalf of the Fund Members for his years of extraordinary service, commitment and dedication to the Somerset County Joint Insurance Fund.

MOTION TO ADJOURN AT 9:54 A.M.:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

Respectfully submitted,



Kelly Cupit, Secretary