

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONER'S MEETING MINUTES
July 27, 2022

STATEMENT OF PROPER NOTICE READ BY COMMISSIONER BONIN: Adequate notice of the regular meeting of the SCJIF held on Wednesday, July 27th, 2022 at 9:04 a.m. and has been provided through posting of said notice to the Courier News, and the Hunterdon County Democrat in accordance with Section 13 of the Open Public Meetings Act.

ROLL CALL OF COMMISSIONERS

SHANEL Y ROBINSON	County of Somerset	Absent
GEOFFREY D. SORIANO	Somerset County Park Commission	Present
JOHN TROJAN	Raritan Valley Community College	Present
RAELENE SIPPLE	Somerset County Vocational & Technical Schools	Absent
GREGORY J. BONIN	Township of Branchburg	Present
BRIAN K. AUGER	Somerset County Library Commission	Present
KELLY G. CUPIT	Township of Green Brook	Present
KAREN GILBERT	Township of Raritan	Present
MICHAEL PAPPAS	Township of Bridgewater	Absent
VITA MEKOVETZ	Township of Clinton	Absent
DIANE MC DANIEL	Township of Delaware	Absent
GLENN CULLEN	Borough of South Plainfield	Absent

ALTERNATE COMMISSIONERS

YVONNE CHILDRESS	County of Somerset	Present
DONNA UMGELTER	Somerset County Park Commission	Absent
CHERYL WALLACE	Raritan Valley Community College	Absent
WILLIAM G. HYNICK, JR.	Somerset County Vocational & Technical Schools	Absent
MARGUERITE SCHMITT	Township of Branchburg	Absent
BRIAN MORGAN	Somerset County Library Commission	Absent
RAYMOND S. MURRAY	Township of Green Brook	Absent
CAROL BARBATI	Township of Raritan	Absent
THOMAS GENOVA	Township of Bridgewater	Present
CARLA CONNER	Township of Clinton	Absent
JAMES WALTMAN	Township of Delaware	Absent
AMY ANTONIDES	Borough of South Plainfield	Absent

ADDITIONAL PARTICIPANTS/GUESTS

EXECUTIVE DIR/ADMIN:

NEW JERSEY RISK MANAGERS & CONSULTANTS, INC.

♦ Raymond L. Hughes II ♦ Maryjane Hydro ♦ Javier B. Esparra
♦ H. James Griffith ♦ Kenneth Spiller ♦ Cindy Villagran ♦ Lucy Martins

FUND ATTY/CLAIMS MANAGEMENT/LITIGATION:

DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C.

- ◆ Stephen O. Davis, Esq.

FUND ATTY/REGULATORY COMPLIANCE/LEGISLATION:

SAUL EWING ARNSTEIN & LEHR

- ◆ M. Paige Berry, Esq.

ADDITIONAL RISK MANAGERS:

ACRISURE, David Balken

- ◆ Township of Clinton

ACRISURE, Louis Beckerman

- ◆ Township of Green Brook

ACRISURE, Amy Pieroni

- ◆ Township of Bridgewater & Borough of South Plainfield

LAFONTAINE & BUDD, James T. Rick, Jr.

- ◆ Township of Branchburg

RICHLAND KNOWLES AGENCY, Diane Bellinger

- ◆ Township of Delaware

CLAIMS ADMINISTRATOR:

GUARDIAN PUBLIC ENTITY CLAIMS SERVICES

- ◆ Jacquelyn Fresco

INTRODUCTION OF GUESTS: Lindsay Travalì/Acrisure North American Insurance Management was present. Brodie Buziotiz, a student at Somerville High was also present, while interning for Commissioner Chairman Gregory Bonin.

PUBLIC COMMENT: None.

MOTION TO APPROVE MINUTES FROM THE MAY 25, 2022, 2022 MEETING:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

SERVICE PROVIDER REPORTS

Executive Director/Administrator: In addition to the report submitted, Ms. Maryjane Hydro, NJRM welcomed questions from those in attendance.

Fund Attorney - Claims Management / Litigation: No additions to the report submitted.

Fund Attorney – Regulatory Compliance / Legislation: Fund Attorney Berry highlighted several cases included in her Report and the impact on public entities and municipalities. Discussion followed.

Third Party Administrator: No additions to the report submitted; however, Mr. Javier Esparra welcomed questions from the Fund Members.

Custodian of Funds: No additions to the report submitted.

COMMITTEE REPORTS

Safety Committee: In addition to the Report submitted and on behalf of Committee Chair Sipple, Ms. Maryjane Hydro of NJRM advised that the Safety Recognition Breakfast was held on Monday, June 13th at the Somerville Elks Lodge 1068 in Bridgewater. Approximately 65 people were in attendance. Courtesy of a grant from MunichRe, the Safety Recognition Gifts were distributed to all Safety Committee Members from each Entity. This year's gifts were a NOAA Emergency Weather Crank Radio. This year's featured speaker was the Director of the New Jersey Office of Homeland Security and Preparedness, Ms. Laurie Doran. Ms. Doran was extremely engaging and the information she presented was of great value.

During the Safety Recognition Breakfast, the Fund presented the following awards for the 2021 SCJIF Safety Incentive Program and congratulations were extended as follows:

First Place - \$1,000 and Plaque/Plate

- Raritan Valley Community College
- Somerset County Library Commission
- Township of Raritan
- Township of Bridgewater

Third Place - \$500 and Plaque/Plate

- Somerset County Vocational & Technical Schools

The Summer Safety Package included the July 2022 JIFNEWS- A Quarterly Newsletter Featuring Safety, Health & Wellness, Vol. 15, Issue 3 as well as the following articles:

- SCJIF Safety Incentive Program Chart
- NJOHSP Director Laurie Doran's Bio & Presentation Talking Points
- NJOHSP 2022 Press Release Threat Assessment
- NJOHSP Training and Exercise Resources and Capabilities
- NJOHSP Recognize and Report Signs of Terrorism-Related Suspicious Activities
- NJOHSP Disinformation Article

Distribution of these articles was encouraged within each individual Entity to foster the safety culture.

Furthermore, a Safety Seminar entitled "*Preparations for Fall Clean Up*" will be held on Thursday, September 15th, 2022 at the Raritan Valley Community College from 9:00 AM – 10:00 AM which will be presented by Mark Worthington, the Fund's Safety Consultant from T & M Associates. Some of the topics that will be covered

during the training seminar include tree trimming, leaf pick-up, aerial truck, and wood chipper safety among others.

The Safety Committee will reconvene at 9:00 AM on Tuesday, September 13th, 2022 at the Somerset County Park Commission.

Claim PAR Committee: In addition to the Report submitted, Committee Chair Soriano, advised that the Committee met on June 22nd, 2022 and the Meeting Minutes were submitted in the Meeting Package. Actions will be ratified during the Old Business portion of the Agenda.

#22-028 RESOLUTION APPROVING SERVICE PROVIDER AND COMMITTEE REPORTS:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	GEOFFREY SORIANO	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY J. BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	KAREN GILBERT	X			
TOBW	THOMAS GENOVA	X			
TOC	VITA MEKOVETZ			X	
TOD	DIANE Mc DANIEL			X	
BSP	GLENN CULLEN			X	

OLD BUSINESS

#22-027 RESOLUTION RATIFYING PAYMENT OF EXPENSES & CLAIMS REIMBURSEMENTS PAID IN JUNE 2022:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	GEOFFREY SORIANO	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY J. BONIN	X			

SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	KAREN GILBERT	X			
TOBW	THOMAS GENOVA	X			
TOC	VITA MEKOVETZ			X	
TOD	DIANE Mc DANIEL			X	
BSP	GLENN CULLEN			X	

#22-029 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES & CLAIMS REIMBURSEMENTS:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
	COMMISSIONER	YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	GEOFFREY SORIANO	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY J. BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	KAREN GILBERT	X			
TOBW	THOMAS GENOVA	X			
TOC	VITA MEKOVETZ			X	
TOD	DIANE Mc DANIEL			X	
BSP	GLENN CULLEN			X	

NEW BUSINESS

#22-030 RESOLUTION TO ENTER CLOSED SESSION AT 9:17 A.M. TO DISCUSS:

Workers' Compensation Claims:

- 4.17153
- 4.18783
- 4.18973

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

MOTION TO RETURN TO OPEN SESSION AT 9:21 A.M.:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

#22-031 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	DONNA UMGELTER	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY J. BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	KAREN GILBERT	X			
TOBW	THOMAS GENOVA	X			
TOC	VITA MEKOVETZ			X	
TOD	DIANE Mc DANIEL			X	
BSP	GLENN CULLEN			X	

Commissioner Trojan raised questions regarding the 2023 Insurance Renewal process specifically Cybersecurity Insurance. It was recommended that specific questions will be addressed by New Jersey Risk Managers during the individual Renewal Meetings currently underway.

MOTION TO APPROVE MINUTES FROM THE MAY 25TH, 2022 CLOSED SESSION:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

MOTION TO ADJOURN AT 9:23 A.M.:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

Respectfully submitted,


Kelly Cupit, Secretary