

# SOMERSET COUNTY JOINT INSURANCE FUND

## FUND COMMISSIONER'S MEETING AGENDA

January 25, 2023 – 9:00 a.m.

- ☐ Call to Order - Open Notice Read
- ☐ Roll Call
- ☐ Identification of Guests and Public Participants
- ☐ Public Comment
- I ☐ **Reorganization Actions – See Attached Agenda**
- II ☐ **Motion to Approve Minutes from 12/21/22 Meeting**
- III ☐ **Service Provider Reports**
  - Executive Director/Administrator, New Jersey Risk Managers & Consultants
    - Statement of Fund Year Surplus/(Deficit)
  - Fund Attorney-Claims Management/Litigation, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum P.C.
  - Fund Attorney-Regulatory Compliance/Legislation, M. Paige Berry, Esq.
  - Third Party Administrator, New Jersey Risk Managers & Consultants
    - Loss Performance Summary
  - Custodian of Funds
    - Receipts and Expenditures
- IV ☐ **Committee Reports**
  - Safety Committee - Committee Chairperson, Raelene Sipple
  - Contract Committee - Committee Chairperson, John Trojan
  - ☐ **#23-009** Resolution Approving Service Provider and Committee Reports
- V ☐ **Old Business**
  - ☐ **#23-010** Resolution Authorizing Payment of Claim Reimbursements & Approving Expenses Paid in January 2023
- VI ☐ **New Business**
  - ☐ **#23-011** Resolution Appointing Service Providers for 2023
  - ☐ **#23-012** Resolution Authorizing the Execution of Contracts with Service Providers for 2023
  - ☐ **#23-013** Resolution Adopting the Amended Risk Management Plan
  - ☐ **#23-014** Resolution Adopting a Cash Management Plan
  - ☐ **#23-015** Resolution to Enter Closed Session (for the stated purposes)
    - Presentation of Claims
    - Motion to Return to Regular Session
  - ☐ **#23-016** Resolution Authorizing Payment of Claims
- VII ☐ **Motion to Approve Minutes from 12/21/22 Closed Session Meeting**
- VIII ☐ **Adjournment**

# SOMERSET COUNTY JOINT INSURANCE FUND

## FUND COMMISSIONER'S MEETING REORGANIZATION AGENDA

January 25, 2023

### ☐ REORGANIZATION ACTIONS

#### Presentation of Nominations for Officers and Executive Committee

#### Election of Officers

- #23-001 Authorizing Appointment of the Fund's Officers, Executive Committee and Alternates
- #23-002 Designating regular meeting place & dates and designating the official newspapers for the 2023 Fund year
- #23-003 Designating State approved public depositories as official depositories of SCJIF for 2023 and each Fund account year
- #23-004 Memorializing designation of individuals authorized as Fund check signatories for the 2023 Fund year
- #23-005 Setting an interest rate on delinquent assessments for the 2023 Fund year
- #23-006 Appointing a Public Agency Compliance Officer
- #23-007 Designating the Administrator as Agent to receive service of process on behalf of the Fund and designating the Administrator's Office as where the books and records shall be maintained
- #23-008 Approving Certifying and Approving Officer

#### MOTION TO APPROVE ALL RESOLUTIONS FROM REORGANIZATION AGENDA