

**SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONER'S MEETING MINUTES
June 27, 2012**

STATEMENT OF PROPER NOTICE READ BY COMMISSIONER TROJAN: Adequate notice of the regular meeting of the SCJIF held on Wednesday, June 27, 2012 at 8:30 a.m. at the Somerset County Park Commission Headquarters located in Bridgewater, New Jersey, has been provided through posting of said notice to the Courier News, and the Hunterdon County Democrat in accordance with Section 13 of the Open Public Meetings Act.

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL OF COMMISSIONERS

PETER PALMER	County of Somerset	Absent
RAYMOND A. BROWN	Somerset County Park Commission	Present
JOHN TROJAN	Raritan Valley Community College	Present
DR. ALAN P. BRAUN	Somerset County Vocational & Technical Schools	Absent
GREGORY BONIN	Township of Branchburg	Present
BRIAN K. AUGER	Somerset County Library Commission	Present
KELLY G. CUPIT	Township of Green Brook	Present
ALLAN D. PIETREFESA	Township of Raritan	Present
JAMES T. NAPLES	Township of Bridgewater	Present
MARVIN JOSS	Township of Clinton	Present
DONALD F. SCHOLL, JR.	Township of Delaware	Present

ALTERNATE COMMISSIONERS

YVONNE CHILDRESS	County of Somerset	Present
DANIEL J. LIVAK	Somerset County Park Commission	Present
NANCY MOORE	Raritan Valley Community College	Absent
DIANE STROBER	Somerset County Vocational & Technical Schools	Absent
SHARON L. BRIENZA	Township of Branchburg	Absent
BRIAN MORGAN	Somerset County Library Commission	Absent
RAYMOND S. MURRAY	Township of Green Brook	Absent
CAROL BARBATI	Township of Raritan	Absent
CHRISTINA M. ROGERS	Township of Bridgewater	Absent
KATHLEEN COLOGNATO	Township of Clinton	Absent
KENNETH NOVAK	Township of Delaware	Absent

ALSO PRESENT

EXECUTIVE DIR/ADMIN:

NEW JERSEY RISK MANAGERS & CONSULTANTS, INC.

- ◆ Raymond L. Hughes II ◆ Maryjane Hydro ◆ H. James Griffith
- ◆ Christina Bruno ◆ Harish Chandra

FUND ATTY/LITIGATION:

DiFRANCESCO, BATEMAN, COLEY, YOSPIN, KUNZMAN,
DAVIS, LEHRER, & FLAUM P.C.

- ◆ Harry A. Yospin, Esq.

FUND ATTY/ADMINISTRATION:

- SAUL EWING
- ◆ M. Paige Berry, Esq.

CLAIMS ADMINISTRATION:

SCIBAL ASSOCIATES INC.

◆ Javier B. Esparra

RISK MANAGERS:

G. R. MURRAY

◆ Michael Sabbagh

INTRODUCTION OF GUESTS: Michael Sabbagh, Risk Manager for the Township of Delaware was in attendance, as well as Barry Isenburg of M. B. Isenburg Consulting Services.

PUBLIC COMMENT: None

MOTION TO APPROVE MINUTES FROM THE MAY 23rd, 2012 MEETING:

MOTION: Commissioner Brown

SECOND: Commissioner Pietrefesa

VOTE: Unanimous

SERVICE PROVIDER REPORTS

Executive Director/Administrator: In addition to the report submitted, Maryjane Hydro stated that the NJ School Boards had announced their planned October meeting date. Due to this conflicting with our SCJIF meeting, it was requested that we move the Commissioner's Meeting.

MOTION TO RESCHEDULE THE OCTOBER SCJIF FUND COMMISSIONER'S MEETING TO OCTOBER 17th, 2012:

MOTION: Commissioner Bonin

SECOND: Commissioner Scholl

VOTE: Unanimous

Fund Attorney/Litigation Services: Fund Attorney Yospin stated that he would address the Board in closed session.

Fund Attorney/Administrative Services: In addition to the report submitted, Fund Attorney Berry mentioned two bills in legislation that would affect the Fund. The first is S1452, regarding the Open Public Records Act and also S1451 amending the Open Public Meetings Act, which will continue to be monitored.

Further, Paige stated that a contract matter would be reviewed in closed session.

Third Party Administrator: No additions to the report submitted.

Custodian of Funds: No additions to the report submitted.

COMMITTEE REPORTS

Audit Committee: In addition to the report submitted, Chairman Joss elaborated on the meeting which was held with the Audit Staff, New Jersey Risk Managers and Scibal Management. He stated the overall solid claims practices observed for all lines of coverage. Barry Isenburg added that member entities were to be complimented for their outstanding Workers' Compensation claim reporting to QualCare.

Coverages Committee: No additions to the report submitted.

Marketing & Strategic Planning Committee: No additions to the report submitted.

Claims Committee: No additions to the report submitted.

Safety Committee: The Safety Committee met at the County of Somerset on June 5th. This was the last meeting until September. The Safety Manual Subcommittee will be reconvening in September, along with new volunteers, to revisit any chapters that need to be updated.

Due to popular demand, another Chainsaw Safety Training Seminar is scheduled for October 18th. It will be held at the Township of Branchburg. Invitations are being sent to all member entities.

The next regularly scheduled Safety Meeting will be on September 4th at Raritan Valley Community College.

Finance Committee: No additions to the report submitted.

Legislative Committee: No additions to the report submitted.

#12-037 RESOLUTION APPROVING THE SERVICE PROVIDER AND COMMITTEE REPORTS:

MOTION: Commissioner Bonin
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN			X	
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	MARVIN JOSS	X			
TOD	DONALD F. SCHOLL, JR.	X			

OLD BUSINESS

#12-038 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES AND CLAIMS REIMBURSEMENTS:

MOTION: Commissioner Bonin
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN			X	
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	MARVIN JOSS	X			
TOD	DONALD F. SCHOLL, JR.	X			

#12-039 RESOLUTION ADOPTING THE AMENDED BUDGET FOR THE 2012 FUND YEAR:

MOTION: Commissioner Joss
SECOND: Commissioner Pietrefesa
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN			X	
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	MARVIN JOSS	X			
TOD	DONALD F. SCHOLL, JR.	X			

NEW BUSINESS

#12-040 RESOLUTION TO ENTER CLOSED SESSION AT 8:44 A.M. TO DISCUSS:

- Workers' Compensation Claim Numbers
 - W57098
 - W62598
 - W62871
 - W67653
 - X21642
- General Liability Claim Number
 - W62532

MOTION: Commissioner Cupit
SECOND: Commissioner Bonin
VOTE: Unanimous

RETURN TO OPEN SESSION AT 9:18 A.M.:

MOTION: Commissioner Bonin
SECOND: Commissioner Brown
VOTE: Unanimous

#12-041 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:

MOTION: Commissioner Bonin
SECOND: Commissioner Pietrefesa
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN			X	
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	MARVIN JOSS	X			
TOD	DONALD F. SCHOLL, JR.	X			

APPROVAL OF MINUTES FROM THE MAY 23rd, 2012 CLOSED SESSION MEETING:

MOTION: Commissioner Joss
SECOND: Commissioner Bonin
VOTE: Unanimous

MOTION TO ADJOURN AT 9:21 A.M.:

MOTION: Commissioner Bonin
SECOND: Commissioner Naples
VOTE: Unanimous

Respectfully submitted,

Gregory J. Bonin, Secretary

