



CLAIMS ADMINISTRATION:

SCIBAL ASSOCIATES INC.

◆ Javier B. Esparra      ◆ George F.X. Brady

RISK MANAGERS:

G. R. MURRAY

◆ Michael Sabbagh

BECKERMAN & COMPANY

◆ Louis Beckerman

ACTUARY:

THE ACTUARIAL ADVANTAGE

◆ Eric Bause

AUDITOR:

SUPLEE, CLOONEY & COMPANY

◆ Robert Butvilla

**INTRODUCTION OF GUESTS:** Risk Managers, Michael Sabbagh for the Township of Delaware and Louis Beckerman for the Township of Green Brook were in attendance. The Actuary, Eric Bause from The Actuarial Advantage as well as the Auditor, Robert Butvilla were available to address the Board.

**PUBLIC COMMENT:**      None

Commissioner Auger arrived at 8:33 a.m.

**MOTION TO APPROVE MINUTES FROM THE APRIL 25<sup>th</sup>, 2012 MEETING:**

**MOTION:**      **Commissioner Braun**  
**SECOND:**     **Commissioner Brown**  
**VOTE:**        **Unanimous**

**SERVICE PROVIDER REPORTS**

**Executive Director/Administrator:** No additions to the report submitted.

**Fund Attorney/Litigation Services:** Fund Attorney Yospin reported on two recent cases involving fatalities at municipal pools. He stressed the importance of proper training.

**Fund Attorney/Administrative Services:** In addition to the report submitted, Fund Attorney Berry elaborated on three decisions involving public entities and NJ's Law Against Discrimination (LAD) and the Americans with Disabilities Act (ADA). Additionally, she commented on litigation providing immunity from civil liability to individuals who use defibrillators or assists in the use of one for rendering emergency care. The only caveat is that those individuals using defibrillators need to have been trained.

**Third Party Administrator:** No additions to the report submitted.

**Custodian of Funds:** No additions to the report submitted.

**Actuary:** Eric Bause of The Actuarial Advantage addressed the Board regarding analysis of the Somerset County Joint Insurance Fund's net loss and allocated loss adjustment expense reserves as well as the projected

Incurring But Not Reported (IBNR) losses. The complete findings are contained in his report entitled, *The Somerset County Joint Insurance Fund Actuarial Analysis of Loss and Loss Adjustment Expense Reserve as of 12/31/11*. Discussion followed.

**Auditor:** Robert Butvilla of Suplee, Clooney and Company stated that the report entitled, *The Report of Audit on the Financial Statement of the Somerset County Joint Insurance Fund for Years Ended 12/31/11 & 2010* was clean as noted in the final page with no Comments or Recommendations. He further commented on the financial position of the Fund.

**COMMITTEE REPORTS**

**Audit Committee:** No additions to the report submitted.

**Coverages Committee:** No additions to the report submitted.

**Marketing & Strategic Planning Committee:** No additions to the report submitted.

**Claims Committee:** No additions to the report submitted.

**Safety Committee:** Another successful Safety Recognition Breakfast was held on Tuesday, May 1<sup>st</sup> at the Somerville Lodge #1068, B.P.O.Elks in Bridgewater. There were approximately 82 people in attendance. The guest speaker was Eric Weren, PEOSH Research Scientist from the NJ Department of Health and Human Services, who was very well received.

The annual Safety Manual updates have been forwarded to all entities. If additional copies are required, please contact New Jersey Risk Managers & Consultants, Inc.

The next regularly scheduled Safety Committee Meeting will be held at the County of Somerset on June 5<sup>th</sup>.

**Finance Committee:** In addition to the report submitted, Chairman Pietrefesa informed the Board that the participating members in the GASB45 Actuarial Services contract held a teleconference meeting on May 10<sup>th</sup>, 2012. He reviewed their recommendation to accept the contract with Milliman.

**MOTION TO CONTRACT WITH MILLIMAN FOR GASB45 ACTUARIAL SERVICES PER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE:**

**MOTION:** Commissioner Naples  
**SECOND:** Commissioner Braun  
**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			

TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KATHLEEN COLOGNATO	X			
TOD	DONALD F. SCHOLL, JR.	X			

**Legislative Committee:** No additions to the report submitted.

**#12-030 RESOLUTION APPROVING THE SERVICE PROVIDER AND COMMITTEE REPORTS:**

**MOTION:** Commissioner Braun  
**SECOND:** Commissioner Brown  
**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KATHLEEN COLOGNATO	X			
TOD	DONALD F. SCHOLL, JR.	X			

**#12-031 RESOLUTION APPROVING ACTUARIAL REPORT:**

**MOTION:** Commissioner Braun  
**SECOND:** Commissioner Brown  
**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KATHLEEN COLOGNATO	X			
TOD	DONALD F. SCHOLL, JR.	X			

**#12-032 RESOLUTION CONFIRMING REVIEW OF ANNUAL AUDIT/CERTIFICATION OF GOVERNING BODY:**

**MOTION:** Commissioner Pietrefesa  
**SECOND:** Commissioner Brown  
**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KATHLEEN COLOGNATO	X			
TOD	DONALD F. SCHOLL, JR.	X			

**OLD BUSINESS**

**#12-033 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES AND CLAIMS REIMBURSEMENTS:**

**MOTION:** Commissioner Braun  
**SECOND:** Commissioner Naples  
**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KATHLEEN COLOGNATO	X			
TOD	DONALD F. SCHOLL, JR.	X			

**NEW BUSINESS**

Raymond Hughes of New Jersey Risk Managers (NJRM) introduced the amended budget for 2012 stating that the preliminary 2012 budget, under which the Fund is currently operating, represents a 1.93% increase over 2011 assessments. Historically, the amended budget will be less than the preliminary budget. The 2012 amended budget now being introduced has produced an overall increase of approximately 1.83% over the 2011 budget year.

NJRM keeps the Commissioners advised of market conditions and trends. While it is still early to project costs for the 2013 term, NJRM is currently communicating with insurance carriers regarding the 2013 renewal. The insurance market does, however, continue to harden. Raymond Hughes thanked the staff at New Jersey Risk Managers for their efforts in producing the 2012 amended budget.

**#12-034 RESOLUTION INTRODUCING THE AMENDED BUDGET FOR THE 2012 FUND YEAR:**

**MOTION: Commissioner Brown**  
**SECOND: Commissioner Murray**  
**VOTE: Roll Call**

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KATHLEEN COLOGNATO	X			
TOD	DONALD F. SCHOLL, JR.	X			

At this time, Fund Attorney Berry brought to the attention of the Commissioners a recent Supreme Court immunity ruling regarding Public Entity Engineering Departments working with Utility Companies on issuing utility pole locations. The Supreme Court found that the municipality would only be held responsible for the condition of the road and not the placement of the utility pole, which would be the responsibility of Utility Company. Discussion followed.

**#12-035 RESOLUTION TO ENTER CLOSED SESSION AT 8:53 A.M. TO DISCUSS:**

- Workers' Compensation Claim Numbers
  - W84062
  - X15507

**MOTION: Commissioner Murray**  
**SECOND: Commissioner Pietrefesa**  
**VOTE: Unanimous**

**RETURN TO OPEN SESSION AT 8:54 A.M.:**

**MOTION:** Commissioner Pietrefesa  
**SECOND:** Commissioner Brown  
**VOTE:** Unanimous

**#12-036 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:**

**MOTION:** Commissioner Pietrefesa  
**SECOND:** Commissioner Braun  
**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KATHLEEN COLOGNATO	X			
TOD	DONALD F. SCHOLL, JR.	X			

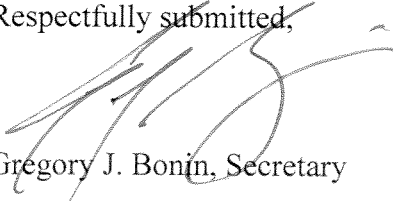
**APPROVAL OF MINUTES FROM THE APRIL 25<sup>th</sup>, 2012 CLOSED SESSION MEETING:**

**MOTION:** Commissioner Braun  
**SECOND:** Commissioner Naples  
**VOTE:** Unanimous

**MOTION TO ADJOURN AT 8:55 A.M.:**

**MOTION:** Commissioner Murray  
**SECOND:** Commissioner Brown  
**VOTE:** Unanimous

Respectfully submitted,

  
Gregory J. Bonin, Secretary