

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONER'S MEETING MINUTES
April 25, 2012

STATEMENT OF PROPER NOTICE READ BY COMMISSIONER TROJAN: Adequate notice of the regular meeting of the SCJIF held on Wednesday, April 25, 2012 at 8:31 a.m. at the Somerset County Park Commission Headquarters located in Bridgewater, New Jersey, has been provided through posting of said notice to the *Courier News*, and the *Hunterdon County Democrat* in accordance with Section 13 of the Open Public Meetings Act.

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL OF COMMISSIONERS

| | | |
|-----------------------|--|---------|
| PETER PALMER | County of Somerset | Absent |
| RAYMOND A. BROWN | Somerset County Park Commission | Present |
| JOHN TROJAN | Raritan Valley Community College | Present |
| DR. ALAN P. BRAUN | Somerset County Vocational & Technical Schools | Present |
| GREGORY BONIN | Township of Branchburg | Present |
| BRIAN K. AUGER | Somerset County Library Commission | Present |
| KELLY G. CUPIT | Township of Green Brook | Present |
| ALLAN D. PIETREFESA | Township of Raritan | Present |
| JAMES T. NAPLES | Township of Bridgewater | Present |
| MARVIN JOSS | Township of Clinton | Absent |
| DONALD F. SCHOLL, JR. | Township of Delaware | Present |

ALTERNATE COMMISSIONERS

| | | |
|---------------------|--|---------|
| YVONNE CHILDRESS | County of Somerset | Absent |
| DANIEL J. LIVAK | Somerset County Park Commission | Present |
| NANCY MOORE | Raritan Valley Community College | Absent |
| DIANE STROBER | Somerset County Vocational & Technical Schools | Absent |
| SHARON L. BRIENZA | Township of Branchburg | Absent |
| BRIAN MORGAN | Somerset County Library Commission | Absent |
| RAYMOND S. MURRAY | Township of Green Brook | Absent |
| CAROL BARBATI | Township of Raritan | Absent |
| CHRISTINA M. ROGERS | Township of Bridgewater | Absent |
| KATHLEEN COLOGNATO | Township of Clinton | Present |
| KENNETH NOVAK | Township of Delaware | Absent |

ALSO PRESENT

EXECUTIVE DIR/ADMIN: NEW JERSEY RISK MANAGERS & CONSULTANTS, INC.
♦ Maryjane Hydro ♦ H. James Griffith
 ♦ Christina Bruno ♦ Harish Chandra

FUND ATTY/LITIGATION: DiFRANCESCO, BATEMAN, COLEY, YOSPIN, KUNZMAN,
DAVIS, LEHRER, & FLAUM P.C.
♦ Harry A. Yospin, Esq.

FUND ATTY/ADMINISTRATION: SAUL EWING
♦ M. Paige Berry, Esq.

CLAIMS ADMINISTRATION:

SCIBAL ASSOCIATES INC.

◆ Javier B. Esparra ◆ George F.X. Brady

RISK MANAGERS:

G. R. MURRAY

◆ Michael Sabbagh

INTRODUCTION OF GUESTS: In attendance were Michael Sabbagh, Risk Manager for the Township of Delaware and William T. Cooper III, Somerset County Counsel who would be addressing the Board during closed session.

PUBLIC COMMENT: None

MOTION TO APPROVE MINUTES FROM THE MARCH 28th, 2012 MEETING:

MOTION: **Commissioner Brown**
SECOND: **Commissioner Naples**
VOTE: **Unanimous**

SERVICE PROVIDER REPORTS

Executive Director/Administrator: In addition to the report submitted, Maryjane Hydro stated that a Chartis MediaComplete Application has been forwarded to all SCJIF entities for completion. She addressed enhanced coverages this would afford the Fund members and requested that the completed, executed applications be returned to New Jersey Risk Managers by Friday, May 4th.

Fund Attorney/Litigation Services: No report at this time.

Fund Attorney/Administrative Services: In addition to the report submitted, Fund Attorney Berry commented on the litigation involving the Borough of Raritan and a local news agency regarding the Open Public Records Act and their payroll records, which are maintained by a third party service provider. The SCJIF has been following this lawsuit due to the impact that a decision may have on public entities.

Third Party Administrator: No additions to the report submitted.

Custodian of Funds: No additions to the report submitted.

COMMITTEE REPORTS

Audit Committee: No additions to the report submitted.

Coverages Committee: No additions to the report submitted.

Commissioners Palmer & Childress arrived at 8:38 a.m.

Marketing & Strategic Planning Committee: No additions to the report submitted.

Claims Committee: No additions to the report submitted.

Safety Committee: The Safety Committee met on Tuesday, April 3rd at the Township of Clinton. The 2012 Safety Recognition Breakfast will be held on Tuesday, May 1st at the Somerville Lodge #1068, B.P.O.Elks in Bridgewater. The guest speaker will be Eric Weren, PEOSH Research Scientist from the NJ Department of Health and Human Services.

The County of Somerset has released their 2012 Training Catalog. Therefore, the SCJIF will be sending out the annual update to our Safety Manual which will include those safety seminars which are available to all Fund members through the courtesy of Somerset County.

The next regularly scheduled Safety Committee Meeting will be held at the County of Somerset on June 5th.

Finance Committee: No additions to the report submitted.

Legislative Committee: No additions to the report submitted.

#12-026 RESOLUTION APPROVING THE SERVICE PROVIDER AND COMMITTEE REPORTS:

MOTION: Commissioner Cupit
SECOND: Commissioner Naples
VOTE: Roll Call

| ROLL CALL VOTE | | | | | |
|----------------|-----------------------|-----|----|--------|---------|
| COMMISSIONER | | YES | NO | ABSENT | ABSTAIN |
| COS | PETER PALMER | X | | | |
| SCPC | RAYMOND A. BROWN | X | | | |
| RVCC | JOHN TROJAN | X | | | |
| SCVT | DR. ALAN P. BRAUN | X | | | |
| TOB | GREGORY BONIN | X | | | |
| SCLC | BRIAN AUGER | X | | | |
| TOGB | KELLY G. CUPIT | X | | | |
| TOR | ALLAN PIETREFESA | X | | | |
| TOBW | JAMES T. NAPLES | X | | | |
| TOC | KATHLEEN COLOGNATO | X | | | |
| TOD | DONALD F. SCHOLL, JR. | X | | | |

Commissioner Palmer inquired if Fund Year 2009 would be included in the upcoming dividend filing. Fund Attorney Berry indicated that it was eligible; however, at this time it was too early to determine if this year would be available for a return of surplus.

Commissioner Pietrefesa asked if there were any updates on pending legislation regarding the Open Public Meetings Act. Fund Attorney Berry recapped the legislation which the SCJIF Legislative Committee made a recommendation to monitor. Discussion followed.

OLD BUSINESS

#12-027 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES AND CLAIMS REIMBURSEMENTS:

MOTION: Commissioner Cupit
SECOND: Commissioner Pietrefesa
VOTE: Roll Call

| ROLL CALL VOTE | | | | | |
|----------------|-----------------------|-----|----|--------|---------|
| COMMISSIONER | | YES | NO | ABSENT | ABSTAIN |
| COS | PETER PALMER | X | | | |
| SCPC | RAYMOND A. BROWN | X | | | |
| RVCC | JOHN TROJAN | X | | | |
| SCVT | DR. ALAN P. BRAUN | X | | | |
| TOB | GREGORY BONIN | X | | | |
| SCLC | BRIAN AUGER | X | | | |
| TOGB | KELLY G. CUPIT | X | | | |
| TOR | ALLAN PIETREFESA | X | | | |
| TOBW | JAMES T. NAPLES | X | | | |
| TOC | KATHLEEN COLOGNATO | X | | | |
| TOD | DONALD F. SCHOLL, JR. | X | | | |

NEW BUSINESS

#12-028 RESOLUTION TO ENTER CLOSED SESSION AT 8:45 A.M. TO DISCUSS:

- Workers' Compensation Claim Numbers
 - W62025
 - W62351
 - W62863-01
 - W62863-02
 - W66113
 - X01430
 - X13508
 - X14848
 - X21846
 - W64719

MOTION: Commissioner Cupit
SECOND: Commissioner Braun
VOTE: Unanimous

Commissioner Palmer left during closed session for another appointment.

RETURN TO OPEN SESSION AT 9:03 A.M.:

MOTION: Commissioner Braun
SECOND: Commissioner Brown
VOTE: Unanimous

#12-029 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:

MOTION: Commissioner Braun
SECOND: Commissioner Brown
VOTE: Roll Call

| ROLL CALL VOTE | | | | | |
|----------------|-----------------------|-----|----|--------|---------|
| COMMISSIONER | | YES | NO | ABSENT | ABSTAIN |
| COS | YVONNE CHILDRESS | X | | | |
| SCPC | RAYMOND A. BROWN | X | | | |
| RVCC | JOHN TROJAN | X | | | |
| SCVT | DR. ALAN P. BRAUN | X | | | |
| TOB | GREGORY BONIN | X | | | |
| SCLC | BRIAN AUGER | X | | | |
| TOGB | KELLY G. CUPIT | X | | | |
| TOR | ALLAN PIETREFESA | X | | | |
| TOBW | JAMES T. NAPLES | X | | | |
| TOC | KATHLEEN COLOGNATO | X | | | |
| TOD | DONALD F. SCHOLL, JR. | X | | | |

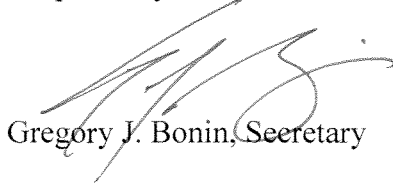
APPROVAL OF MINUTES FROM THE MARCH 28th, 2012 CLOSED SESSION MEETING:

MOTION: Commissioner Braun
SECOND: Commissioner Cupit
VOTE: Unanimous

MOTION TO ADJOURN AT 9:05 A.M.:

MOTION: Commissioner Braun
SECOND: Commissioner Brown
VOTE: Unanimous

Respectfully submitted,



Gregory J. Bonin, Secretary