

**SOMERSET COUNTY JOINT INSURANCE FUND**

**FUND COMMISSIONER'S MEETING**

**February 1, 2017 - 8:30 a.m.**

**AGENDA**

- Call to Order - Open Notice Read
- Flag Salute - Moment of Silence
- Roll Call
- Introduction of Guests
- Public Comment
- I  Reorganization Actions – See Attached Agenda**
- II  Motion to Approve Minutes from 12/21/16 Meeting**
- III  Service Provider Reports**
  - Executive Director/Administrator, NJ Risk Managers & Consultants, Inc.
    - Statement of Fund Year Surplus/(Deficit)
  - Fund Attorney/Litigation Services, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum P.C.
  - Fund Attorney/Administrative Services, M. Paige Berry, Esq.
  - Third Party Administrator, New Jersey Risk Managers & Consultants, Inc.
    - Loss Performance Summary
  - Custodian of Funds
    - Receipts and Expenditures
- IV  Committee Reports**
  - Audit Committee - Committee Chairperson, Brian Auger
  - Coverages Committee - Committee Chairperson, Peter Palmer
  - Marketing & Strategic Planning - Committee Chairperson, Marie Pardo
  - Claims Committee - Committee Chairperson, John Trojan
  - Safety Committee - Committee Chairperson, Raymond S. Murray
  - Finance Committee - Committee Chairperson, Gregory Bonin
  - Legislative Committee - Committee Chairperson, Raymond A. Brown
- #17-009 Resolution Approving Service Provider and Committee Reports
- V  Old Business**
  - #17-010 Resolution Authorizing Payment of Current Expenses & Claims Reimbursements
- VI  New Business**
  - #17-011 Resolution Appointing Service Providers for 2017
  - #17-012 Resolution Authorizing the Execution of Contracts with Service Providers for 2017
  - #17-013 Resolution Adopting the Amended Risk Management Plan
  - #17-014 Resolution Adopting a Cash Management Plan
  - #17-015 Resolution to Enter Closed Session (for the stated purposes)
    - Presentation of Claims
    - Motion to Return to Regular Meeting
  - #17-016 Resolution Authorizing Payment of Claims
- VII  Motion to Approve Minutes from 12/21/16 Closed Session Meeting**
- VIII  Adjournment**

**SOMERSET COUNTY JOINT INSURANCE FUND  
FUND COMMISSIONER'S REORGANIZATION MEETING  
February 1, 2017 - 8:30 a.m.**

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**REORGANIZATION AGENDA**

**I  REORGANIZATION ACTIONS**

**Presentation of Nominations for Officers and Executive Committee**

**Election of Officers**

- #17-001** Authorizing appointment of the Fund's Officers, Executive Committee and Alternates
- #17-002** Designating regular meeting place & dates and designating the official newspapers for the 2017 Fund year
- #17-003** Designating State approved public depositories as official depositories of SCJIF for 2017 and each Fund account year
- #17-004** Memorializing designation of individuals authorized as Fund check signatories for the 2017 Fund year
- #17-005** Setting an interest rate on delinquent assessments for the 2017 Fund year
- #17-006** Appointing a Public Agency Compliance Officer
- #17-007** Designating the Administrator as Agent to receive service of process on behalf of the Fund and designating the Administrator's Office as where the books and records shall be maintained
- #17-008** Approving Certifying and Approving Officer

**Motion To Approve All Resolutions From Reorganization Agenda**