

**SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONER'S MEETING MINUTES
June 26, 2013**

STATEMENT OF PROPER NOTICE READ BY COMMISSIONER AUGER: Adequate notice of the regular meeting of the SCJIF held on Wednesday, June 26, 2013 at 8:30 a.m. at the Somerset County Park Commission Headquarters located in Bridgewater, New Jersey, has been provided through posting of said notice to the Courier News, and the Hunterdon County Democrat in accordance with Section 13 of the Open Public Meetings Act.

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL OF COMMISSIONERS

PETER PALMER	County of Somerset	Absent
RAYMOND A. BROWN	Somerset County Park Commission	Present
JOHN TROJAN	Raritan Valley Community College	Present
WILLIAM G. HYNICK, JR.	Somerset County Vocational & Technical Schools	Absent
GREGORY BONIN	Township of Branchburg	Absent
BRIAN K. AUGER	Somerset County Library Commission	Present
KELLY G. CUPIT	Township of Green Brook	Present
ALLAN D. PIETREFESA	Township of Raritan	Present
JAMES T. NAPLES	Township of Bridgewater	Present
KIMBERLY KIENTZ	Township of Clinton	Absent
DONALD F. SCHOLL, JR.	Township of Delaware	Absent

ALTERNATE COMMISSIONERS

YVONNE CHILDRESS	County of Somerset	Present
DANIEL J. LIVAK	Somerset County Park Commission	Present
NANCY MOORE	Raritan Valley Community College	Absent
DIANE STROBER	Somerset County Vocational & Technical Schools	Present
SHARON L. BRIENZA	Township of Branchburg	Absent
BRIAN MORGAN	Somerset County Library Commission	Absent
RAYMOND S. MURRAY	Township of Green Brook	Absent
CAROL BARBATI	Township of Raritan	Absent
CYNTHIA PHILLIPS	Township of Bridgewater	Absent
MARVIN JOSS	Township of Clinton	Absent
KENNETH NOVAK	Township of Delaware	Absent

ALSO PRESENT

EXECUTIVE DIR/ADMIN:

NEW JERSEY RISK MANAGERS & CONSULTANTS, INC.
◆ Raymond L. Hughes II ◆ Maryjane Hydro ◆ H. James Griffith
 ◆ Christina Bruno ◆ Harish Chandra

FUND ATTY/LITIGATION:

DiFRANCESCO, BATEMAN, COLEY, YOSPIN, KUNZMAN,
DAVIS, LEHRER & FLAUM, P.C.
◆ Harry A. Yospin, Esq.

FUND ATTY/ADMINISTRATION:

SAUL EWING
◆ M. Paige Berry, Esq.

CLAIMS ADMINISTRATION:

QUAL-LYNX

◆ Robert Fox

RISK MANAGERS:

BECKERMAN & COMPANY

◆ Louis Beckerman

INTRODUCTION OF GUESTS: Louis Beckerman, Risk Manager for the Township of Green Brook was in attendance. Barry Isenburg from M. B. Isenburg Consulting Services, Robert Fox from Qual-Lynx and Stephen Davis, Esq. from the firm of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C. were also in attendance.

PUBLIC COMMENT: None

MOTION TO APPROVE MINUTES FROM THE MAY 22, 2013 MEETING:

MOTION: Commissioner Trojan

SECOND: Commissioner Pietrefesa

VOTE: Unanimous

SERVICE PROVIDER REPORTS

Executive Director/Administrator: No additions to report submitted.

Fund Attorney/Litigation Services: Fund Attorney Yospin stated that he would be addressing the Board during closed session.

Fund Attorney/Administrative Services: In addition to the report submitted, Fund Attorney Berry elaborated on legislation S1778 expanding Workers' Compensation Benefits for Public Safety Workers stating that it has passed in both houses despite objections. It is currently on the Governor's desk awaiting signature.

Additionally, Fund Attorney Berry advised that the Appellate Division reversed a trial court ruling and determined that the New Jersey State Firemen's Association, is a "public agency" under the Open Public Records Act and would be subject to "OPRA".

Third Party Administrator: No additions to the report submitted.

Custodian of Funds: In addition to the report submitted, Commissioner Childress advised that the Somerset County Joint Insurance Fund has transferred funds from the New Jersey Cash Management Plan to Peapack Gladstone Bank and Community First Bank for a better return on our investment.

COMMITTEE REPORTS

Audit Committee: In addition to the report distributed, Committee Chair Cupit expanded on the results of the recent Claims Audit. The General and Auto Liability claims review were 100% successful. The Property claims had two files that were deficient and rectified. Workers' Compensation claim reserves and salvage claim issues were identified and were also addressed immediately.

Coverages Committee: No additions to the report submitted.

Marketing & Strategic Planning Committee: No additions to the report submitted.

Claims Committee: In addition to the report submitted, Committee Chair Trojan stated that claims would be addressed during closed session.

Safety Committee: The June Safety Committee Meeting was held on June 4th, 2013 at the Somerset County Park Commission.

Safety Training Seminars on *Workers' Compensation First Report of Injury (FROI) Reporting & Investigating* were held on June 18th, 2013 at the Somerset County Park Commission and the Township of Raritan. Both sessions were well attended by approximately 80 employees. The updated SCJIF Workers' Compensation FROI documents were distributed, as well as emailed to all entities.

There are no scheduled Safety Committee Meetings for July and August. However, Summer Safety Mailings will be made to the Safety Representatives. The next regularly scheduled Safety Committee Meeting will be Tuesday, September 4th, 2013 at the Township of Branchburg.

Finance Committee: In addition to the report submitted, Committee Chair Pietrefesa clarified the actions of the Committee last month regarding the Safety Management Services contract award.

Legislative Committee: No additions to the report submitted.

#13-039 RESOLUTION APPROVING THE SERVICE PROVIDER AND COMMITTEE REPORTS:

MOTION: Commissioner Trojan
SECOND: Commissioner Brown
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ			X	
TOD	DONALD F. SCHOLL, JR.			X	

OLD BUSINESS

#13-040 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES AND CLAIMS REIMBURSEMENTS:

MOTION: Commissioner Trojan
SECOND: Commissioner Pietrefesa
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN				X
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ				X
TOD	DONALD F. SCHOLL, JR.				X

NEW BUSINESS

#13-041 RESOLUTION TO ENTER CLOSED SESSION AT 8:41 A.M. TO DISCUSS:

- Workers' Compensation Claim Numbers
 - W88961
 - X14969
 - X31630
 - X43211
 - X49767
 - X55554
 - X58939

MOTION: Commissioner Trojan
SECOND: Commissioner Brown
VOTE: Unanimous

RETURN TO OPEN SESSION AT 8:59 A.M.:

MOTION: Commissioner Naples
SECOND: Commissioner Trojan
VOTE: Unanimous

#13-042 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:

MOTION: Commissioner Pietrefesa
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN				X
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ				X
TOD	DONALD F. SCHOLL, JR.				X


APPROVAL OF MINUTES FROM THE MAY 22, 2013 CLOSED SESSION MEETING:

MOTION: Commissioner Trojan
SECOND: Commissioner Brown
VOTE: Unanimous

MOTION TO ADJOURN AT 9:00 A.M.:

MOTION: Commissioner Pietrefesa
SECOND: Commissioner Brown
VOTE: Unanimous

Respectfully submitted,


Kelly G. Cupit, Secretary