

CLAIMS ADMINISTRATION:

QUAL-LYNX

- ◆ Javier B. Esparra

RISK MANAGERS:

LAFONTAINE & BUDD

- ◆ James T. Rick, Jr.

BECKERMAN & COMPANY

- ◆ Louis Beckerman

BALKEN RISK MANAGEMENT

- ◆ David Balken

G. R. MURRAY

- ◆ Michael Sabbagh

ACTUARY:

THE ACTUARIAL ADVANTAGE

- ◆ Eric Bause

AUDITOR:

SUPLEE, CLOONEY & COMPANY

- ◆ Robert Butvilla

INTRODUCTION OF GUESTS: James T. Rick, Jr., Risk Manager for the Townships of Branchburg and Bridgewater, Michael Sabbagh, Risk Manager for the Township of Delaware, Louis Beckerman, Risk Manager for the Township of Green Brook and David Balken Risk Manager for the Township of Clinton were in attendance. The Actuary, Eric Bause from The Actuarial Advantage, as well as the Auditor, Bob Butvilla, from Suplee, Clooney & Company were available to address the Board.

PUBLIC COMMENT: None

MOTION TO APPROVE MINUTES FROM THE MARCH 26, 2014 MEETING:

MOTION: Commissioner Trojan

SECOND: Commissioner Brown

VOTE: Majority – Commissioners Bonin & Murray abstained

SERVICE PROVIDER REPORTS

Executive Director/Administrator: No additions to the report submitted.

Fund Attorney/Litigation Services: No additions to report submitted.

Fund Attorney/Administrative Services: In addition to the report submitted, Fund Attorney Berry reported on a Government Record Counsel (GRC) final position concerning an OPRA request made to another Joint Insurance Fund wherein a claimant requested copies of claim information, as well as copies of checks held by a third party. When the claim was opposed, the claimant filed suit with the GRC.

Fund Attorney Berry also highlighted a New Jersey Supreme Court case that reversed a decision of the Appellate Division holding that a school owes no duty of care to individuals on school property after hours. She advised that this decision would also apply to municipalities. Discussion followed.

Commissioner Trojan inquired if signage may protect the College in a case such as this, whereby schools owe no duty of care on their property after hours. Fund Attorney Berry indicated that, if aware of a particular situation, signage may be a consideration. She reiterated that the ruling stated schools owe no duty of care to a third party after hours.

Further, Fund Attorney Berry commented on pending Legislation A-3054 regarding the School Safety and Child Protection Act. If passed, this legislation would require criminal background checks for school employees and bus aids. This would be important for entities utilizing buses for their summer programs.

Pending Legislation A-2666 for various changes to the New Jersey's Law Against Discrimination ("NJLAD") would include independent contractors to become a protected class. Fund Attorney Berry encouraged Fund Members to review their individual contract policy language to protect their entity and will monitor to advise if this Legislation is passed.

Commissioner Palmer arrived at 8:42 a.m.

Third Party Administrator: No additions to report submitted.

Custodian of Funds: No additions to report submitted.

Actuary: Eric Bause of The Actuarial Advantage addressed the Board regarding analysis of the Somerset County Joint Insurance Fund's net loss and allocated loss adjustment expense reserves, as well as the projected Incurred But Not Reported (IBNR) losses. The complete findings are contained in his report entitled, *The Somerset County Joint Insurance Fund Actuarial Analysis of Loss and Loss Adjustment Expense Reserves as of 12/31/13*. Discussion followed.

Auditor: Robert Butvilla of Suplee, Clooney and Company stated that the report entitled, *The Report of Audit on the Financial Statements of the Somerset County Joint Insurance Fund for Years Ended December 31, 2013 and 2012* was clean, as noted in the final page with no Comments or Recommendations. He further commented on the financial position of the Fund.

COMMITTEE REPORTS

Audit Committee: No additions to report submitted.

Coverages Committee: No additions to the report submitted.

Marketing & Strategic Planning Committee: No additions to the report submitted.

Claims Committee: Committee Chair Trojan stated that the Claims Committee met telephonically on April 23rd to review the Payment Authorization Requests and to pay expenses which will be ratified by resolution.

Safety Committee: The Safety Committee Meetings were held on April 1st and May 6th at the Somerset County Vocational & Technical School. Invitations for the Safety Recognition Breakfast on June 4th have been distributed to all Fund Members.

Tim Rack of T&M Associates will provide a **Prevention Exercise Program Training** at each entity as a Tool Box Talk to all employees before beginning the annual Safety Inspection Audit, which are currently being scheduled.

There are no Safety Committee Meetings during the months of July and August. The next regularly scheduled Safety Committee Meeting will be held on September 9th, 2014 at the Somerset County Vocational & Technical Schools.

Finance Committee: No additions to the report submitted.

Legislative Committee: In addition to the report distributed, Committee Chair Brown reiterated that the Legislative Committee met telephonically on March 24th, 2014 to review legislation introduced for the new 2014/2015 Legislative Session and made recommendations to the Board on Fund positions. Opposition and/or support letters were mailed on April 15th, 2014.

#14-024 RESOLUTION APPROVING SERVICE PROVIDER AND COMMITTEE REPORTS:

MOTION: Commissioner Trojan
SECOND: Commissioner Bonin
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER				X
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ				X
TOD	DIANE McDANIEL	X			

#14-025 RESOLUTION APPROVING ACTUARIAL REPORT:

MOTION: Commissioner Trojan
SECOND: Commissioner Bonin
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER				X
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			

TOC	KIMBERLY KIENTZ				X
TOD	DIANE McDANIEL	X			

#14-026 RESOLUTION CONFIRMING REVIEW OF ANNUAL AUDIT/CERTIFICATION OF GOVERNING BODY:

MOTION: Commissioner Bonin
SECOND: Commissioner Trojan
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER				X
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ				X
TOD	DIANE McDANIEL	X			

OLD BUSINESS

#14-023 RESOLUTION RATIFYING PAYMENT OF EXPENSES AND CLAIMS REIMBURSEMENTS PAID IN APRIL 2014:

MOTION: Commissioner Trojan
SECOND: Commissioner Bonin
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER			X	
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ			X	
TOD	DIANE McDANIEL	X			

#14-027 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES AND CLAIMS REIMBURSEMENTS:

MOTION: Commissioner Murray
SECOND: Commissioner Bonin
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER			X	
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ			X	
TOD	DIANE McDANIEL	X			

MOTION TO OPEN MEETING FOR PUBLIC COMMENT ON BUDGET AT 9:03 A.M.:

MOTION: Commissioner Brown
SECOND: Commissioner Trojan
VOTE: Unanimous

PUBLIC COMMENT: None

MOTION TO RETURN TO REGULAR SESSION AT 9:04 A.M.:

MOTION: Commissioner Murray
SECOND: Commissioner Trojan
VOTE: Unanimous

Commissioner Strober arrived at 9:07 a.m.

Commissioner Palmer made an inquiry regarding closing out the early Fund years. Fund Attorney Berry stated that the issue has been previously proposed. A report was last done in 2009. Discussion followed. Fund Attorney Berry will revisit this topic with the assistance of the Actuary, Eric Bause, and write a recommendation to the Fund.

#14-028 RESOLUTION ADOPTING THE AMENDED BUDGET FOR THE 2014 FUND YEAR:

MOTION: Commissioner Murray
SECOND: Commissioner Bonin
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ			X	
TOD	DIANE McDANIEL	X			

NEW BUSINESS

#14-029 RESOLUTION TO ENTER CLOSED SESSION AT 9:13 A.M. TO DISCUSS:

- Workers' Compensation Claim Numbers:
 - W61496
 - X22106
 - X40685
 - X81244
 - X82834
 - X85045
 - X87261
 - X87262
 - X90686

MOTION: Commissioner Naples
SECOND: Commissioner Trojan
VOTE: Unanimous

RETURN TO OPEN SESSION AT 9:23 A.M.:

MOTION: Commissioner Trojan
SECOND: Commissioner Bonin
VOTE: Unanimous

#14-030 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:

MOTION: Commissioner Murray
SECOND: Commissioner Pietrefesa
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	DANIEL LIVAK	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ			X	
TOD	DIANE McDANIEL	X			

APPROVAL OF MINUTES FROM THE MARCH 26, 2014 CLOSED SESSION:

MOTION: Commissioner Pietrefesa
SECOND: Commissioner Naples
VOTE: Majority – Commissioners Bonin & Murray abstained

MOTION TO ADJOURN AT 9:27 A.M.:

MOTION: Commissioner Murray
SECOND: Commissioner Palmer
VOTE: Unanimous

Respectfully submitted,



Allan D. Pietrefesa, Secretary