

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONER'S MEETING MINUTES
April 24, 2013

STATEMENT OF PROPER NOTICE READ BY COMMISSIONER BONIN: Adequate notice of the regular meeting of the SCJIF held on Wednesday, April 24, 2013 at 8:33 a.m. at the Somerset County Park Commission Headquarters located in Bridgewater, New Jersey, has been provided through posting of said notice to the Courier News, and the Hunterdon County Democrat in accordance with Section 13 of the Open Public Meetings Act.

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL OF COMMISSIONERS

PETER PALMER	County of Somerset	Present
RAYMOND A. BROWN	Somerset County Park Commission	Present
JOHN TROJAN	Raritan Valley Community College	Present
WILLIAM G HYNCEK, JR.	Somerset County Vocational & Technical Schools	Absent
GREGORY BONIN	Township of Branchburg	Present
BRIAN K. AUGER	Somerset County Library Commission	Present
KELLY G. CUPIT	Township of Green Brook	Present
ALLAN D. PIETREFESA	Township of Raritan	Present
JAMES T. NAPLES	Township of Bridgewater	Present
KIMBERLY KIENTZ	Township of Clinton	Present
DONALD F. SCHOLL, JR.	Township of Delaware	Present

ALTERNATE COMMISSIONERS

YVONNE CHILDRRESS	County of Somerset	Absent
DANIEL J. LIVAK	Somerset County Park Commission	Present
NANCY MOORE	Raritan Valley Community College	Absent
DIANE STROBER	Somerset County Vocational & Technical Schools	Present
SHARON L. BRIENZA	Township of Branchburg	Absent
BRIAN MORGAN	Somerset County Library Commission	Absent
RAYMOND S. MURRAY	Township of Green Brook	Absent
CAROL BARBATI	Township of Raritan	Absent
CYNTHIA L. PHILLIPS	Township of Bridgewater	Absent
MARVIN JOSS	Township of Clinton	Absent
KENNETH NOVAK	Township of Delaware	Absent

ALSO PRESENT

EXECUTIVE DIR/ADMIN: NEW JERSEY RISK MANAGERS & CONSULTANTS, INC.
◆ Raymond L. Hughes II ◆ Maryjane Hydro ◆ H. James Griffith
◆ Christina Bruno ◆ Harish Chandra

FUND ATTY/LITIGATION: DiFRANCESCO, BATEMAN, COLEY, YOSPIN, KUNZMAN,
DAVIS, LEHRER & FLAUM, P.C.
◆ Harry A. Yospin, Esq.

FUND ATTY/ADMINISTRATION: SAUL EWING
◆ M. Paige Berry, Esq.

CLAIMS ADMINISTRATION:

QUAL-LYNX
◆ Javier B. Esparra

RISK MANAGERS:

G. R. MURRAY
◆ Michael Sabbagh

LAFONTAINE & BUDD, INC.
◆ James T. Rick, Jr.

BECKERMAN & COMPANY
◆ Louis Beckerman

INTRODUCTION OF GUESTS: Jamie Rick, Risk Manager for the Townships of Branchburg and Bridgewater, Mike Sabbagh, Risk Manager for the Township of Delaware and Louis Beckerman, Risk Manager for the Township of Green Brook were in attendance.

Commissioner Childress arrived at 8:36 a.m.

PUBLIC COMMENT: None

MOTION TO APPROVE MINUTES FROM THE MARCH 27th, 2013 MEETING:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

SERVICE PROVIDER REPORTS

Executive Director/Administrator: No additions to the report submitted.

Fund Attorney/Litigation Services: No report at this time.

Fund Attorney/Administrative Services: Fund Attorney Berry elaborated on two important decisions by the Appellate Division regarding public entities. Discussion followed.

Additionally, Attorney Berry stated that she would be addressing a contract issue in closed session.

Third Party Administrator: No additions to the report submitted.

Custodian of Funds: No additions to the report submitted.

COMMITTEE REPORTS

Audit Committee: No additions to the report submitted.

Coverages Committee: No additions to the report submitted.

Marketing & Strategic Planning Committee: No additions to the report submitted.

Safety Committee: The Safety Committee met on Tuesday, April 2nd at the Township of Delaware. The Safety Recognition Breakfast will be held at the Somerville Lodge #1068, B.P.O.Elks in Bridgewater on Tuesday, May 7th. The guest speaker will be Michael Wiederhold, Vice President of Risk Management in the Specialty Markets Division of Munich Reinsurance America, Inc.

Arrangements are being made for a Safety Seminar for Managers, Supervisors and Department Heads on Workers' Compensation First Report Of Injury (FROI) Reporting & Investigation. The scheduled date is Tuesday, June 18th. The locations and times will be announced shortly.

The next regularly scheduled Safety Meeting will be on Tuesday, June 4th at the County of Somerset.

Finance Committee: No additions to the report submitted.

Legislative Committee: No additions to the report submitted.

#13-027 RESOLUTION APPROVING THE SERVICE PROVIDER AND COMMITTEE REPORTS:

MOTION: Commissioner Brown
SECOND: Commissioner Trojan
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENZT	X			
TOD	DONALD F. SCHOLL, JR.	X			

OLD BUSINESS

#13-028 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES AND CLAIMS REIMBURSEMENTS:

MOTION: Commissioner Trojan
SECOND: Commissioner Kientz
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			

SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

MOTION TO OPEN MEETING FOR PUBLIC COMMENT ON BUDGET AT 8:43 A.M.:

MOTION: Commissioner Naples
SECOND: Commissioner Trojan
VOTE: Unanimous

COMMENT: None

MOTION TO RETURN TO REGULAR SESSION AT 8:44 A.M.:

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

#13-029 RESOLUTION ADOPTING THE AMENDED BUDGET FOR THE 2013 FUND YEAR:

MOTION: Commissioner Trojan
SECOND: Commissioner Kientz
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

Commissioner Palmer left at this time for another appointment.

NEW BUSINESS

#13-030 RESOLUTION TO ENTER CLOSED SESSION AT 8:45 A.M. TO DISCUSS:

- Auto Liability Claim Number
 - W65643
- Workers' Compensation Claim Numbers
 - X48480
 - X55311

2013 Service Provider Contract for Safety Management Services with Birdsall Services Group.

MOTION: Commissioner Pietrefesa
SECOND: Commissioner Brown
VOTE: Unanimous

RETURN TO OPEN SESSION AT 9:06 A.M.:

MOTION: Commissioner Pietrefesa
SECOND: Commissioner Trojan
VOTE: Unanimous

MOTION TO TERMINATE THE 2013 SERVICE PROVIDER CONTRACT FOR SAFETY MANAGEMENT SERVICES WITH BIRDSALL SERVICES GROUP EFFECTIVE IMMEDIATELY, DUE TO BREACH OF CONTRACT SECTION 5.B.ii:

MOTION: Commissioner Pietrefesa
SECOND: Commissioner Scholl
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

#13-031 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:

MOTION: Commissioner Brown
SECOND: Commissioner Trojan
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

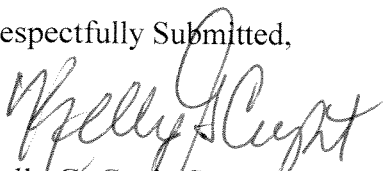
APPROVAL OF MINUTES FROM THE MARCH 27th, 2013 CLOSED SESSION MEETING:

MOTION: Commissioner Naples
SECOND: Commissioner Cupit
VOTE: Majority – Commissioners Pietrefesa & Scholl Abstain

MOTION TO ADJOURN AT 9:08 A.M.:

MOTION: Commissioner Trojan
SECOND: Commissioner Strober
VOTE: Unanimous

Respectfully Submitted,



Kelly G. Cupit, Secretary