

**SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONER'S MEETING MINUTES
March 28, 2012**

STATEMENT OF PROPER NOTICE READ BY COMMISSIONER TROJAN: Adequate notice of the regular meeting of the SCJIF held on Wednesday, March 28, 2012 at 8:31 a.m. at the Somerset County Park Commission Headquarters located in Bridgewater, New Jersey, has been provided through posting of said notice to the Courier News, and the Hunterdon County Democrat in accordance with Section 13 of the Open Public Meetings Act.

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL OF COMMISSIONERS

PETER PALMER	County of Somerset	Absent
RAYMOND A. BROWN	Somerset County Park Commission	Present
JOHN TROJAN	Raritan Valley Community College	Present
DR. ALAN P. BRAUN	Somerset County Vocational & Technical Schools	Present
GREGORY BONIN	Township of Branchburg	Absent
BRIAN K. AUGER	Somerset County Library Commission	Absent
KELLY G. CUPIT	Township of Green Brook	Present
ALLAN D. PIETREFESA	Township of Raritan	Present
JAMES T. NAPLES	Township of Bridgewater	Present
MARVIN JOSS	Township of Clinton	Absent
DONALD F. SCHOLL, JR.	Township of Delaware	Present

ALTERNATE COMMISSIONERS

YVONNE CHILDRESS	County of Somerset	Present
DANIEL J. LIVAK	Somerset County Park Commission	Present
NANCY MOORE	Raritan Valley Community College	Absent
DIANE STROBER	Somerset County Vocational & Technical Schools	Absent
SHARON L. BRIENZA	Township of Branchburg	Absent
BRIAN MORGAN	Somerset County Library Commission	Absent
RAYMOND S. MURRAY	Township of Green Brook	Absent
CAROL BARBATI	Township of Raritan	Absent
CHRISTINA M. ROGERS	Township of Bridgewater	Absent
KATHLEEN COLOGNATO	Township of Clinton	Present
KENNETH NOVAK	Township of Delaware	Absent

ALSO PRESENT

EXECUTIVE DIR/ADMIN:

NEW JERSEY RISK MANAGERS & CONSULTANTS, INC.

- ◆ Raymond L. Hughes II ◆ Maryjane Hydro ◆ H. James Griffith
- ◆ Christina Bruno ◆ Harish Chandra

FUND ATTY/LITIGATION:

DiFRANCESCO, BATEMAN, COLEY, YOSPIN, KUNZMAN,
DAVIS, LEHRER, & FLAUM P.C.

- ◆ Harry A. Yospin, Esq.

FUND ATTY/ADMINISTRATION:

SAUL EWING

- ◆ M. Paige Berry, Esq.

CLAIMS ADMINISTRATION:

SCIBAL ASSOCIATES INC.

◆ Javier B. Esparra ◆ George F.X. Brady

RISK MANAGERS:

G. R. MURRAY

◆ Michael Sabbagh

BECKERMAN & COMPANY

◆ Louis Beckerman

INTRODUCTION OF GUESTS: In attendance were Michael Sabbagh, Risk Manager for the Township of Delaware and Louis Beckerman, Risk Manager for the Township of Green Brook.

PUBLIC COMMENT: None

MOTION TO APPROVE MINUTES FROM THE FEBRUARY 22nd, 2012 MEETING:

MOTION: **Commissioner Braun**

SECOND: **Commissioner Brown**

VOTE: **Majority – Pietrefesa abstains**

SERVICE PROVIDER REPORTS

Executive Director/Administrator: In addition to the report submitted, Raymond Hughes stated that he would like to address the Commissioners in closed session.

Fund Attorney/Litigation Services: Fund Attorney Yospin added that he would also be making a brief report to the Board in closed session.

Fund Attorney/Administrative Services: No additions to the report submitted.

Third Party Administrator: No additions to the report submitted.

Custodian of Funds: No additions to the report submitted.

COMMITTEE REPORTS

Audit Committee: No additions to the report submitted.

Coverages Committee: No additions to the report submitted.

Marketing & Strategic Planning Committee: No additions to the report submitted.

Claims Committee: No additions to the report submitted.

Safety Committee: The Safety Committee met on Tuesday, March 6th, at the Township of Bridgewater. Preparations are being made for the 2012 Safety Recognition Breakfast to be held on Tuesday, May 1st at the Somerville Lodge #1068, B.P.O.Elks in Bridgewater. Invitations were distributed to the Commissioners.

Finance Committee: No additions to the report submitted.

Legislative Committee: As discussed last month, letters regarding legislation which may impact the Fund and/or its members have been drafted by the Fund Attorney, signed by the Executive Director, and forwarded to the Bill Sponsor and/or the Committee Chair.

#12-021 RESOLUTION APPROVING THE SERVICE PROVIDER AND COMMITTEE REPORTS:

MOTION: Commissioner Braun
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER			X	
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KATHLEEN COLOGNATO	X			
TOD	DONALD F. SCHOLL, JR.	X			

OLD BUSINESS

#12-022 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES AND CLAIMS REIMBURSEMENTS:

MOTION: Commissioner Braun
SECOND: Commissioner Naples
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER			X	
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KATHLEEN COLOGNATO	X			
TOD	DONALD F. SCHOLL, JR.	X			

Commissioner Auger arrived at 8:36 a.m.

NEW BUSINESS

**#12-023 RESOLUTION INTRODUCING THE AMENDED BUDGET FOR THE 2012 FUND YEAR -
WITHDRAWN**

#12-024 RESOLUTION TO ENTER CLOSED SESSION AT 8:37 A.M. TO DISCUSS:

- Workers' Compensation Claim Numbers
 - W62699
 - W62866
 - W62880
 - W65396
 - W85349
 - W89089
 - X00314
 - X02242
 - X02615
 - X05859
 - X05862
 - X10712
 - X17208
 - X14848
- General Liability Claim Numbers
 - W62535
 - W64171
 - X19218

MOTION: Commissioner Brown
SECOND: Commissioner Braun
VOTE: Unanimous

RETURN TO OPEN SESSION AT 9:23 A.M.:

MOTION: Commissioner Braun
SECOND: Commissioner Cupit
VOTE: Unanimous

#12-025 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:

MOTION: Commissioner Braun
SECOND: Commissioner Cupit
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DR. ALAN P. BRAUN	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KATHLEEN COLOGNATO	X			
TOD	DONALD F. SCHOLL, JR.	X			

APPROVAL OF MINUTES FROM THE FEBRUARY 22nd, 2012 CLOSED SESSION MEETING:

MOTION: Commissioner Braun
SECOND: Commissioner Brown
VOTE: Majority – Pietrefesa abstains

MOTION TO ADJOURN AT 9:24 A.M.:

MOTION: Commissioner Brown
SECOND: Commissioner Pietrefesa
VOTE: Unanimous

Respectfully submitted,



Gregory J. Bonin, Secretary