

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONER'S MEETING MINUTES
December 19, 2012

STATEMENT OF PROPER NOTICE READ BY COMMISSIONER TROJAN: Adequate notice of the regular meeting of the SCJIF held on Wednesday, December 19, 2012 at 9:12 a.m. at the Somerville B.P.O. Elks Lodge #1068 located in Bridgewater, New Jersey, has been provided through posting of said notice to the Courier News, and the Hunterdon County Democrat in accordance with Section 13 of the Open Public Meetings Act.

FLAG SALUTE/MOMENT OF SILENCE

ROLL CALL OF COMMISSIONERS

PETER PALMER	County of Somerset	Present
RAYMOND A. BROWN	Somerset County Park Commission	Absent
JOHN TROJAN	Raritan Valley Community College	Present
WILLIAM HYNICK	Somerset County Vocational & Technical Schools	Absent
GREGORY BONIN	Township of Branchburg	Present
BRIAN K. AUGER	Somerset County Library Commission	Absent
KELLY G. CUPIT	Township of Green Brook	Absent
ALLAN D. PIETREFESA	Township of Raritan	Present
JAMES T. NAPLES	Township of Bridgewater	Present
MARVIN JOSS	Township of Clinton	Absent
DONALD F. SCHOLL, JR.	Township of Delaware	Present

ALTERNATE COMMISSIONERS

YVONNE CHILDRESS	County of Somerset	Present
DANIEL J. LIVAK	Somerset County Park Commission	Present
NANCY MOORE	Raritan Valley Community College	Absent
DIANE STROBER	Somerset County Vocational & Technical Schools	Present
SHARON L. BRIENZA	Township of Branchburg	Absent
BRIAN MORGAN	Somerset County Library Commission	Present
RAYMOND S. MURRAY	Township of Green Brook	Present
CAROL BARBATI	Township of Raritan	Absent
VACANT	Township of Bridgewater	Absent
VACANT	Township of Clinton	Absent
KENNETH NOVAK	Township of Delaware	Absent

ALSO PRESENT

EXECUTIVE DIR/ADMIN: NEW JERSEY RISK MANAGERS & CONSULTANTS, INC.
♦ Raymond L. Hughes II ♦ Maryjane Hydro ♦ H. James Griffith
♦ Christina Bruno ♦ Harish Chandra

FUND ATTY/LITIGATION: DiFRANCESCO, BATEMAN, COLEY, YOSPIN, KUNZMAN,
DAVIS, LEHRER, & FLAUM P.C.
♦ Stephen O. Davis, Esq.

CLAIMS ADMINISTRATION: SCIBAL ASSOCIATES INC.
♦ Javier B. Esparra ♦ Robert Fox

RISK MANAGERS:

G. R. MURRAY
◆ Michael Sabbagh

BECKERMAN & COMPANY
◆ Louis Beckerman

BALKEN RISK MANAGEMENT
◆ David Balken

LAFONTAINE & BUDD, INC.
◆ James T. Rick, Jr.

HUB INTERNATIONAL NORTHEAST
◆ Scott Readlinger

INTRODUCTION OF GUESTS: Michael Sabbagh, from GR Murray for the Township of Delaware, Louis Beckerman from Beckerman & Company for the Township of Green Brook, David Balken from Balken Risk Management for the Township of Clinton, Jamie Rick from LaFontaine & Budd for the Township of Bridgewater and Scott Readlinger from HUB International Northeast for the Township of Branchburg were all present.

PUBLIC COMMENT: None

MOTION TO APPROVE MINUTES FROM THE NOVEMBER 28th, 2012 MEETING:

MOTION: Commissioner Pietrefesa
SECOND: Commissioner Bonin
VOTE: Commissioner Morgan abstains

SERVICE PROVIDER REPORTS

Executive Director/Administrator: In addition to the report submitted, Ray Hughes informed the Commissioners that the results of successful risk management, safety management and loss control have yielded a return of surplus in the form of dividends for the thirteenth (13th) year, which were distributed to all members present. Thanks were offered to all Commissioners, Risk Managers, Service Providers and Safety Specialists, who helped to produce these results.

Fund Attorney/Litigation Services: Stephen O. Davis, Esq. updated the Commissioners on the Obchinetz/Marchinca v. Maple Shade and Evesham Twp. claim, which succeeded in the Summary Judgment Motion, by securing an Order March 14, 2012 dismissing the Plaintiff's Complaint. He reported that the signed order is forthcoming.

Fund Attorney/Administrative Services: In addition to the report distributed, Chairman Trojan stated that Fund Attorney Berry could not be in attendance. He briefly commented on pending legislation regarding the Open Public Records Act (OPRA).

Third Party Administrator: No additions to the report submitted.

Custodian of Funds: No additions to the report submitted.

COMMITTEE REPORTS

Audit Committee: No additions to the report submitted.

Coverages Committee: No additions to the report submitted.

Chairman Trojan inquired about the affect recent SuperStorm Sandy has had on the placing of insurance or how the market has been affected. Raymond Hughes responded by stating that as we had previously mentioned, the property line of coverage had some challenges as a result of the recent weather event. However, the SCJIF did receive the 2013 quote post-Sandy, and it was not rescinded or amended, and coverage has been bound.

Commissioner Palmer inquired when the adjusted Incurred But Not Reported (IBNR) figures would be represented in the reports. The figures are expected to be available in February 2013.

Marketing & Strategic Planning Committee: No additions to the report submitted.

Claims Committee: No additions to the report submitted.

Safety Committee: The Safety Committee met on Tuesday, December 4th at the Somerset County Library Commission.

Front Office Safety Training has been scheduled for January 17th at the County of Somerset.

Commissioner Palmer inquired about tracking attendance at the meetings. Maryjane Hydro stated that one of the components or categories of the Safety Incentive Program is meeting attendance. At the 2013 Safety Recognition Breakfast, she advised that all successful entities who had accumulated points for achieving various safety criteria throughout the year, would be receiving monetary awards, as well as a plaque to hang in their Administration Building.

The next regularly scheduled Safety Meeting will be January 8th at the Township of Bridgewater.

Finance Committee: No additions to the report submitted.

Legislative Committee: No additions to the report submitted.

#12-062 RESOLUTION APPROVING THE SERVICE PROVIDER AND COMMITTEE REPORTS:

MOTION: Commissioner Bonin
SECOND: Commissioner Naples
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	DANIEL LIVAK	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			

TOB	GREGORY BONIN	X			
SCLC	BRIAN MORGAN	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	MARVIN JOSS			X	
TOD	DONALD F. SCHOLL, JR.	X			

OLD BUSINESS

#12-063 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES AND CLAIMS REIMBURSEMENTS:

MOTION: Commissioner Murray
SECOND: Commissioner Bonin
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	DANIEL LIVAK	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN MORGAN	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	MARVIN JOSS			X	
TOD	DONALD F. SCHOLL, JR.	X			

MOTION TO OPEN THE MEETING FOR PUBLIC COMMENT ON THE BUDGET AT 9:24 A.M.:

MOTION: Commissioner Pietrefesa
SECOND: Commissioner Bonin
VOTE: Unanimous

PUBLIC COMMENT: None

MOTION TO RETURN TO OPEN SESSION AT 9:25 A.M.:

MOTION: Commissioner Bonin
SECOND: Commissioner Pietrefesa
VOTE: Unanimous

#12-064 RESOLUTION ADOPTING THE PRELIMINARY BUDGET FOR THE 2013 FUND YEAR:

MOTION: Commissioner Pietrefesa
SECOND: Commissioner Bonin
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	DANIEL LIVAK	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN MORGAN	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	MARVIN JOSS			X	
TOD	DONALD F. SCHOLL, JR.	X			

NEW BUSINESS

#12-065 RESOLUTION TO ENTER CLOSED SESSION AT 9:26 A.M. TO DISCUSS:

- Workers' Compensation Claim Numbers
 - W62025
 - W62235
 - W80898
 - X00314
 - X34740
 - X35116

MOTION: Commissioner Naples
SECOND: Commissioner Murray
VOTE: Unanimous

RETURN TO OPEN SESSION AT 9:31 A.M.:

MOTION: Commissioner Bonin
SECOND: Commissioner Pietrefesa
VOTE: Unanimous

#12-066 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:

MOTION: Commissioner Naples
SECOND: Commissioner Bonin
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	DANIEL LIVAK	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN MORGAN	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	MARVIN JOSS			X	
TOD	DONALD F. SCHOLL, JR.	X			

APPROVAL OF MINUTES FROM THE NOVEMBER 28th, 2012 CLOSED SESSION MEETING:

MOTION: Commissioner Naples
SECOND: Commissioner Bonin
VOTE: Commissioner Morgan abstains

MOTION TO ENTER CLOSED SESSION TO DISCUSS SCJIF LEGAL MATTERS AT 9:39 A.M.:

MOTION: Commissioner Palmer
SECOND: Commissioner Naples
VOTE: Unanimous

MOTION TO RETURN TO OPEN SESSION AT 9:41 A.M.:

MOTION: Commissioner Palmer
SECOND: Commissioner Pietrefesa
VOTE: Unanimous

MOTION TO ACCEPT THE TOWNSHIP OF BRANCHBURG'S RESOLUTION TO RENEW IT'S MEMBERSHIP IN THE SOMERSET COUNTY JOINT INSURANCE FUND (SCJIF) FOR ONE YEAR UNTIL BRANCHBURG'S JANUARY 2013 MEETING, WHEREIN BRANCHBURG WILL NEED TO TAKE ACTION TO RENEW IT'S MEMBERSHIP IN THE SCJIF FOR THE FULL THREE (3) YEAR MEMBERSHIP TERM.

MOTION: Commissioner Murray
SECOND: Commissioner Palmer
VOTE: Roll Call

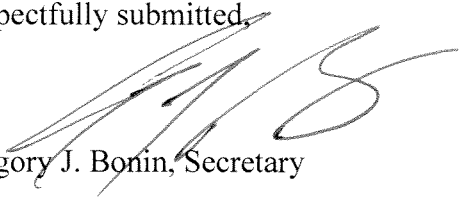
ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	DANIEL LIVAK	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN MORGAN	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	MARVIN JOSS			X	
TOD	DONALD F. SCHOLL, JR.	X			

Commissioner Trojan was thanked for his year of service as Chairman to the Board.

MOTION TO ADJOURN AT 9:44 A.M.:

MOTION: Commissioner Murray
SECOND: Commissioner Naples
VOTE: Unanimous

Respectfully submitted,



Gregory J. Bonin, Secretary