

CLAIMS ADMINISTRATION:

SCIBAL ASSOCIATES INC.

◆ Javier B. Esparra

RISK MANAGERS:

G. R. MURRAY

◆ Michael Sabbagh

BECKERMAN & COMPANY

◆ Louis Beckerman

BALKEN RISK MANAGEMENT

◆ David Balken

LAFONTAINE & BUDD, INC.

◆ James T. Rick, Jr.

HUB INTERNATIONAL NORTHEAST

◆ Scott Readlinger

INTRODUCTION OF GUESTS: Maryjane Hydro welcomed the new Commissioner from the Township of Clinton, Kimberly Kientz. Timothy Beck from the DiFrancesco, Bateman firm was acknowledged. Michael Sabbagh, from GR Murray for the Township of Delaware, Louis Beckerman from Beckerman & Company for the Township of Green Brook, David Balken from Balken Risk Management for the Township of Clinton, Jamie Rick from LaFontaine & Budd for the Township of Bridgewater and Scott Readlinger from HUB International Northeast for the Township of Branchburg were all present.

PUBLIC COMMENT: Thanks were offered to John Trojan for his service as Chairman to the Board for the 2012 Fund Year.

Maryjane Hydro presented the slate of Executive Committee and Officers for 2013. The nomination of Officers follows:

CHAIRMAN: Gregory Bonin
VICE-CHAIRMAN: Brian K. Auger
SECRETARY: Kelly G. Cupit

EXECUTIVE COMMITTEE: Allan D. Pietrefesa
James T. Naples
Kimberly Kientz
Donald F. Scholl, Jr.

ALTERNATES: Peter Palmer
Raymond A. Brown
John Trojan
William G. Hyncik, Jr.

Maryjane Hydro asked for any other nominations: None.

MOTION TO ACCEPT THE SLATE OF NOMINATED OFFICERS:

MOTION: Commissioner Murray
SECOND: Commissioner Brown
VOTE: Unanimous

At this time, Fund Attorney Berry, administered the Oath of Office to all Commissioners and Alternates present.

The Reorganization Agenda was introduced. Resolutions #13-001 to #13-008 were referenced.

MOTION TO APPROVE RESOLUTIONS #13-001 to #13-008 FROM THE REORGANIZATION AGENDA:

MOTION: Commissioner Brown
SECOND: Commissioner Murray
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

The meeting was turned over to Chairman Bonin.

MOTION TO APPROVE MINUTES FROM THE DECEMBER 19th, 2012 MEETING:

MOTION: Commissioner Trojan
SECOND: Commissioner Pietrefesa
VOTE: Unanimous

SERVICE PROVIDER REPORTS

Executive Director/Administrator: In addition to the report submitted, Ray Hughes informed the Commissioners that the Fund results as of 12/31/2012 have been provided to the Fund Actuary, and we anticipate the updated Incurred But Not Reported (IBNR) figures to be available in February.

Fund Attorney/Litigation Services: No additions to the report submitted.

Fund Attorney/Administrative Services: In addition to the report distributed, Fund Attorney Berry briefly commented on legislation which made significant changes to the Open Public Meetings Act (OPMA) and Open Public Records Act (OPRA), which the Fund has been monitoring for the Records Custodians. Discussion followed.

Third Party Administrator: No additions to the report submitted.

Custodian of Funds: No additions to the report submitted.

Commissioner Palmer arrived at 8:45 a.m.

COMMITTEE REPORTS

Audit Committee: No additions to the report submitted.

Coverages Committee: No additions to the report submitted.

Marketing & Strategic Planning Committee: No additions to the report submitted.

Claims Committee: No additions to the report submitted.

Safety Committee: The Safety Committee met on Tuesday, January 8th at the Township of Bridgewater.

Safe Material Handling and Slips, Trips & Falls Safety Training has been tentatively scheduled for February 21st at the County of Somerset Recycling and the Somerset County Park Commission.

Commissioner Murray, who is Chairman of the Safety Committee, discussed with the Board, an idea that resulted from the last meeting. Real life lessons, challenges and shared experiences between the entities may be helpful teaching tools. Safety Representatives felt they may be able to benefit from the sharing of generic narratives summarized from actual claims on a regular basis at the meetings. New Jersey Risk Managers will be meeting with Qual-Lynx to coordinate this request for the Safety Committee.

All entities have been notified that final qualifying components of the 2012 Safety Incentive Program are due by January 31st, 2013.

The next regularly scheduled Safety Meeting will be Tuesday, February 5th at the Township of Raritan.

Finance Committee: In addition to the report submitted, Chairman Pietrefesa elaborated on the meeting held by the Committee on January 16th to review the Requests For Proposals (RFPs) from 2013 service providers and the resulting Committee recommendations. Further, he stated the Committee met earlier that morning to finalize their recommendations on two undetermined contracts which he would address in closed session and therefore, resolutions #13-011 & #13-012 should be tabled until the conclusion of closed session.

Legislative Committee: No additions to the report submitted.

#13-009 RESOLUTION APPROVING THE SERVICE PROVIDER AND COMMITTEE REPORTS:

MOTION: Commissioner Trojan
SECOND: Commissioner Brown
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

OLD BUSINESS

#13-010 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES AND CLAIMS REIMBURSEMENTS:

MOTION: Commissioner Murray
SECOND: Commissioner Trojan
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

NEW BUSINESS

Jim Griffith from New Jersey Risk Managers provided a recap of the coverages provided by the Fund and outlined in the 2013 Risk Management Plan. He noted that the Excess Liability Policies now included coverage over the Non-Owned Aircraft Policy. As previously reported, the Property Policy renewed substantially as expiring in spite of severe losses by insurance carriers as a result of Superstorm Sandy. In light of the recent legislation, we are working with the Crime Policy insurer to incorporate blanket position bonds for certain local government officers and employees who previously were required to purchase them separately. In anticipation of a challenging renewal process for the Public Official's Liability coverage, a number of insurers were approached with some declining to quote outright, and others offering terms not as

attractive as those of the incumbent carrier, AIG. Ultimately, AIG modestly increased retentions on smaller members, and slightly higher on larger members.

Commissioner Trojan made an inquiry regarding claims for Network Security and Cyber Extortion. This coverage would be found in the Public Official's Liability and School Leader's Liability policies.

#13-013 RESOLUTION ADOPTING THE AMENDED RISK MANAGEMENT PLAN:

MOTION: Commissioner Pietrefesa
SECOND: Commissioner Brown
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

The 2013 Cash Management Plan is updated by the inclusion of Community First Bank in Somerset.

#13-014 RESOLUTION ADOPTING A CASH MANAGEMENT PLAN:

MOTION: Commissioner Trojan
SECOND: Commissioner Murray
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

#13-015 RESOLUTION TO ENTER CLOSED SESSION AT 9:01 A.M. TO DISCUSS CLAIMS AND CONTRACTS:

- Workers' Compensation Claim Numbers
 - W48282
 - W62496
 - W62869
 - W73034
 - W81397
 - X10712
 - X20268
- Recommendation of Safety Management Services contract to Birdsell Services Group for \$26,316.
- Recommendation of Auditor contract to Suplee, Clooney & Company for \$15,695.

MOTION: Commissioner Pietrefesa
SECOND: Commissioner Trojan
VOTE: Unanimous

RETURN TO OPEN SESSION AT 9:11 A.M.:

MOTION: Commissioner Trojan
SECOND: Commissioner Murray
VOTE: Unanimous

#13-016 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:

MOTION: Commissioner Auger
SECOND: Commissioner Murray
VOTE: Roll Call

		ROLL CALL VOTE			
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

#13-011 RESOLUTION APPOINTING SERVICE PROVIDERS FOR 2013:

MOTION: Commissioner Trojan
SECOND: Commissioner Brown
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

#13-012 RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTS WITH SERVICE PROVIDERS FOR 2013:

MOTION: Commissioner Murray
SECOND: Commissioner Trojan
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	PETER PALMER	X			
SCPC	RAYMOND A. BROWN	X			
RVCC	JOHN TROJAN	X			
SCVT	DIANE STROBER	X			
TOB	GREGORY BONIN	X			
SCLC	BRIAN AUGER	X			
TOGB	RAYMOND S. MURRAY	X			
TOR	ALLAN PIETREFESA	X			
TOBW	JAMES T. NAPLES	X			
TOC	KIMBERLY KIENTZ	X			
TOD	DONALD F. SCHOLL, JR.	X			

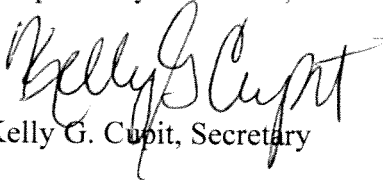
APPROVAL OF MINUTES FROM THE DECEMBER 19th, 2012 CLOSED SESSION MEETING:

MOTION: Commissioner Auger
SECOND: Commissioner Trojan
VOTE: Unanimous

MOTION TO ADJOURN AT 9:15 A.M.:

MOTION: Commissioner Murray
SECOND: Commissioner Naples
VOTE: Unanimous

Respectfully submitted,


Kelly G. Cupit, Secretary