

**SOMERSET COUNTY JOINT INSURANCE FUND**

**FUND COMMISSIONER'S MEETING**

**January 22, 2014 – 8:30 a.m.**

**AGENDA**

Call to Order - Open Notice Read

Flag Salute - Moment of Silence

Roll Call

Introduction of Guests

Public Comment

I  **Reorganization Actions – See Attached Agenda**

II  **Approval of Minutes from 12/18/13 Meeting**

III  **Service Provider Reports**

○ Executive Director/Administrator, NJ Risk Managers & Consultants, Inc.

○ Statement of Fund Year Surplus/(Deficit)

○ Fund Attorney/Litigation Services, DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum P.C.

○ Fund Attorney/Administrative Services, M. Paige Berry, Esq.

○ Third Party Administrator, NJ Risk Managers & Consultants, Inc.

○ Loss Performance Summary

Custodian of Funds

○ Receipts and Expenditures

IV  **Committee Reports**

○ Audit Committee - Committee Chairperson, Kelly Cupit

○ Coverages Committee - Committee Chairperson, Peter Palmer

○ Marketing & Strategic Planning - Committee Chairperson, James T. Naples

○ Claims Committee - Committee Chairperson, John Trojan

○ Safety Committee - Committee Chairperson, Raymond S. Murray

○ Finance Committee - Committee Chairperson, Allan D. Pietrefesa

○ Legislative Committee - Committee Chairperson, Raymond A. Brown

#14-009 Resolution Approving Service Provider and Committee Reports

V  **Old Business**

#14-010 Resolution Authorizing Payment of Current Expenses & Claims Reimbursements

VI  **New Business**

#14-011 Resolution Appointing Service Providers for 2014

#14-012 Resolution Authorizing the Execution of Contracts with Service Providers for 2014

#14-013 Resolution Adopting the Amended Risk Management Plan

#14-014 Resolution Adopting a Cash Management Plan

#14-015 Resolution to Enter Closed Session (for the stated purposes)

○ Presentation of Claims

Motion to Return to Open Session

#14-016 Resolution Authorizing Payment of Claims

VII  **Approval of Minutes from 12/18/13 Closed Session Meeting**

VIII  **Adjournment**

***SOMERSET COUNTY JOINT INSURANCE FUND***  
**FUND COMMISSIONER'S REORGANIZATION MEETING**  
**January 22, 2014 - 8:30 a.m.**

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**REORGANIZATION AGENDA**

**I  REORGANIZATION ACTIONS**

**Presentation of Nominations for Officers and Executive Committee**

**Election of Officers**

- #14-001** Authorizing appointment of the Fund's Officers, Executive Committee and Alternates
- #14-002** Designating regular meeting place & dates and designating the official newspapers for the 2014 Fund year
- #14-003** Designating State approved public depositories and State of NJ Cash Management Fund as official depositories of SCJIF for 2014 and each Fund account year
- #14-004** Memorializing designation of individuals authorized as Fund check signatories for the 2014 Fund year
- #14-005** Setting an interest rate on delinquent assessments for the 2014 Fund year
- #14-006** Appointing a Public Agency Compliance Officer
- #14-007** Designating the Administrator as Agent to receive service of process on behalf of the Fund and designating the Administrator's office as where the books and records shall be maintained
- #14-008** Approving Certifying and Approving Officer

**Motion To Approve All Resolutions From Reorganization Agenda**